

**Minutes of Staverton Parish Council Meeting held on
Tuesday 4th March 2014 at 7.30pm in Staverton Village Hall**

Present: Parish Councillors: T Glover (Chair) (TG), I Weaver (Vice Chair) (IW),
S Frost (SF), J Golding (JG), E Kenworthy-Browne (EK-B),

S Thomas (STh).

Others: No members of the public, District Councillor B Patchett,
S Foster (Clerk).

1. Acceptance of Apologies for Absence

S Taylor (STa) – working.

1.2 Co-option onto Staverton Parish Council

A request for co-option had been received from Jo Gilford. She was duly co-opted.

2.1 Declaration and Nature of Interests

None.

2.2 Consideration of any dispensation requests received

None.

3. Open forum

Nothing to report.

4. To approve and sign the minutes of the ordinary meeting dated 4th February 2014

The minutes had been circulated. The following comments were made:

Item 5.1: Amended to read “NCC's response had been circulated. JG had responded by email regarding points 1 and 6 which had been accepted by NCC. JG would respond on other points raised. JG was asked to circulate his email to all Parish Councillors.”.

Item 6.2: Last paragraph, removal of “play”.

Item 11.2: Item changed to read “Discussion took place to agree that any new item for an agenda should be with the Clerk by the end of Tuesday before an agenda goes out on Wednesday; any request to be supported by background information but no vote was taken at this stage.

Proposal: it was agreed that the Clerk purchase a self-inking stamp marked DRAFT for noticeboard copies of draft minutes.

Proposed by IW, seconded by STh. 3 for. 1 against. 1 abstained. Carried.”.

Proposal: to accept the above amendments and to accept the minutes as a true and accurate record of the meeting.

Proposed by JG, seconded by SF. 5 for. 1 abstained. Carried.

5.1 Matters arising from previous meetings

5.1 Modification Order of The Loop, Staverton

JG reported that no further correspondence had been received.

5.2 Recovery of debt

The Clerk reported that no monies had been received. Any costs incurred in using a bailiff would automatically be added to the debt.

Proposal: to pass the matter to a court bailiff to recover the debt.

Proposed by IW, seconded by JG. All in favour. Carried.

5.3 Update on proposed kissing gates on footpath FD8/17

JG will chase NCC before the next meeting.

5.4 Consideration of changing street lighting maintenance contractor and mercury street lighting

The Clerk had been in contact with EON regarding a quote but had not yet heard from them. She would chase before the next meeting.

5.5 Consideration of cutting back foliage and trees on the playing field
TG reported that due to the recent inclement weather conditions no work had been undertaken. Matter to be progressed, if possible, by TG and JG.

5.6 Consideration of Barn rent
A possible tenant had been found. Discussion took place regarding what works he might be prepared to carry out at his own expenses and what, if any, rent-free period could be applied. He had offered to lay a concrete floor, whitewash all internal walls and replace the wooden shuttering at the arch in the back wall with concrete blocks.
Proposal: to propose the old rental rate for one year on the basis of the above works carried out. The Parish Council to purchase the concrete.
Proposed by EK-B, seconded by SF. 4 for. 1 against. 1 abstained. Carried.

5.7 Consideration of advertising the vacancy at the Barn
Covered in item 5.6 above.

5.8 Consideration of safety inspection on play area
The inspection report had been circulated. TG would work through the list as much as he could.

5.9 New Model Standing Orders
A working party made up of the Clerk, TG and IW would meet to discuss and report back to the April meeting.

5.10 Appointment of Street Lighting Representative
The matter was deferred.

5.11 To receive grievance from the Clerk
TG reported that a meeting had been held at which discussion took place. The situation would now be monitored.

5.12 Update on drainage/flooding issue adjacent to The Orchard
The Clerk reported that she had received an update from Severn Trent. Following a CCTV inspection, a 40% blockage had been located which would require a cleanse of the sewer. District Councillor Patchett confirmed that this would be carried out within the next few days.

6. Representative's Reports

6.1 Footpath representative
JG was asked to contact NCC regarding a fallen tree on Marshalls Lane.

6.2 Highway representative

SF reported that she will chase NCC regarding the flooding on the A425. She was also asked to report mud on the road, with the verge having been churned up on Catesby Lane by the garage.

6.3 Street Lighting representative

Nothing to report.

6.4 Grass Cutting representative

It was noted that there has been an increase in the occurrence of dog fouling. The Clerk was asked to obtain new dog fouling signs from DDC. An item should be placed on the April meeting agenda to decide placement of the signs.

It was noted that a large brown patch of grass at the top of Manor Road had been appeared. TG to speak to the resident.

It was generally agreed that no cutting of the grass should take place until the ground has dried out.

6.5 Playing Field representative

TG would attend to cutting the hedge, if able to do so.

6.6 District & County Councillors

District Councillor Patchett reported the following:

DA/2013/0727 had been approved through delegated powers.

The appeal raised on the planning application for development of land at Daventry Road/Badby Lane had been dismissed.

Discussion was under way with regards to DDC building a doctors' surgery in Woodford Halse. It could be built on a site refused for development of 45 houses. This was now under negotiation.

DDC will be carrying out a review of conservation areas.

The Daventry Calling magazine will now be printed quarterly instead of every 4 months.

Cameras will be erected in DDC's Council Chamber to enable web-casting of meetings.

The Joint Core Strategy consultation has finished. The aim is to adopt the document by September 2014. The document states a need for 700 houses over 72 parishes before 2029.

Community Infrastructure Levy is to be applied to developments of more than 5 houses, giving Parish Council's 15% of the value of a development or 25% if a Neighbourhood Plan is in place.

DDC has balanced its budget and is looking to build a free school on the Middlemore estate, adding to its assets of recently built housing on the estate.

Farrell's Tractor Company has purchased land at Byfield and will be moving its operation there.

Local elections will be taking place on 22nd May. District Councillor Patchett is up for re-election.

6.7 Parish Website

TG reported that more advertisers and photographs had been added. He asked whether it would be appropriate for Badby & District Film Society to be shown on the website. This was agreed in principle.

It was noted that signs were regularly appearing in the village with regards to events at Newnham village hall.

7.1 Planning Applications - Full Plans available 15 minutes prior to meeting

Planning no.	Description	Location	Comment
DA/2014/0079	Demolition of existing extension. Construction of two storey rear extension and insertion of two dormers to front elevation.	Old School House, Oakham Lane, Staverton NN11 6JQ	<i>Proposal: Support. Proposed by SF, seconded by EK-B. All in favour. Carried.</i>
DA/2013/0727		Land at former hospital site, Badby Lane, Staverton, Northamptonshire, NN11 6DE	No action necessary
New submission of documents	Demolition of former hospital buildings, construction of four dwellings, new vehicular access and drive. Closure of existing access		

7.2 Planning Appeals

Planning no	Description	Location	Decision
None			

7.2 Planning Applications - Decisions

Planning no	Description	Location	Decision
DA/2014/0034	Construction of agricultural building	The Hall, Manor Road, Staverton NN11 6JD	Granted

8. Clerk's Correspondence

8.1	DDC	Councillors' Year Book (By email)	Noted
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8.2	DDC	DDC Community Grants (By email)	Noted
8.3	NCALC	Update (Already circulated by email)	Noted
8.4	NCC	Community Emergency and Flood Plans (by email)	Noted
8.5	DDC	Local Provision Guide (by email)	Noted
8.6	NCALC	Parish Enhancement Gangs (by email)	Clerk to add bridle path signage and trip hazard at corner of Church Road/Daventry Road
8.7	NCALC	Training Calendar for March/April (by email)	Confirmed SF to attend Planning Nuts & Bolts training
8.8	DDC	Staverton Village Design Statement (by email)	JG reported meeting with DDC who will now go through the final draft form. There was a suggestion that the document be incorporated into a Neighbourhood Plan. JG was asked to keep the Parish Council updated.
8.9	Came & Co	Guide for dealing with flood risk (by email)	Noted
8.10	NCALC	Guidance on Principal Councillor Attendance at PC meetings	Noted
8.11	NCC Highways	A361 carriageway maintenance works	Noted

9. Subsequent Correspondence

None.

10. Financial Report

10.1 Accounts for Payment

Cheque	Payee	Details	Amount (GBP)			Authority
			Cost	VAT	Total	
449	S Foster	Salary	203.43	O.OO	203.43	LGA 1972 s112
450	S Foster	Expenses	67.52	O.OO	67.52	LG(FP)A 1963 s5
451	Country Gardens	Mowing	131.00	O.OO	131.00	Pca 1957

Proposal: to authorise payment of the above cheques.

Proposed by IW, seconded by STh. All in favour. Carried.

10.2 Income received

£0.05 HSBC Interest

10.3 Bank account balances as at 26.02.14

HSBC Business	£6,071.98
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HSBC Deposit (Barn)	<u>£ 700.15</u>
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Total	£7,772.13
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Uncashed cheques	<u>£ 0.00</u>
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Total available	£7,772.13
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10.4 Confirmation of closing balance in Playing Field account

The Clerk had circulated a report of figures showing a transfer of £2,150.86. Discussion took place regarding what the funds should have been used for but this was not clarified in minutes. It was noted that, in future budget setting, special account be paid to setting funds aside for new play equipment.

10.5 Presentation of information from Unity Trust Bank (information by email)

Discussion took place regarding a possible future requirement for electronic payments instead of cheque payments.

10.6 Consideration of changing bank accounts from HSBC to Unity Trust

Following discussion in item 10.5 above, it was generally agreed that no change be made at this time.

11. New business

11.1 Consideration of items for the Annual Parish Meeting agenda

Discussion took place regarding agenda items but none were forthcoming. It was generally agreed that Parish Councillors would assist in a leaflet drop to all houses, as is customary.

11.2 Consider request from parishioner to purchase commemoration bench

It was agreed that the Parish Council would support such a purchase. Discussion took place as to where in the village might be appropriate. Parish Councillors were asked to come back to the April meeting with suggestions.

11.3 Consideration of mole catching quotes for Braunston Lane playing field

Two quotes had been received. Discussion took place and it was agreed that a decision be deferred until the April meeting. In the meantime, JG would try to attend to the matter.

12. Date of next Ordinary Meeting of the Parish Council

Tuesday 1st April 2014.

The Chairman closed the Meeting at 9.50pm.