

SNDP

Minutes of the meeting of the Staverton Neighbourhood Development Committee

held on 17th January 2017 at 19.15pm at Staverton Village Hall

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Present

Apologies

Guests

Karen Edwards (KE)	John Golding (JFG)	None
Jo Gilford Chair (JMG)		
Jay Holliday (JH)		
Ian Weaver (IW)		
John Vale (JV)		
Tony Glover (TG)		

1 GOVERNANCE

1.1 Declaration and nature of interest

None

1.2 Consideration of dispensation requests received

None

The chair altered the order of the agenda so that 4.4 of the agenda could be discussed.

1.3 Agreement of Minute taking for the SNDP Group going forward

JV proposed that minutes be taken as part of the meeting and that only the decision is recorded on the agenda template. Seconded by IW all in favour

2 APPROVAL OF THE MINUTES OF THE MEETING HELD ON THE 4th January 2017

KE proposed that the approval of the minutes be deferred until the next meeting JV

seconded all in favour

JH took away the task to circulate the amended minutes

3 MATTERS ARISING

3.1 It was agreed that the group members would read and review the hard copy of the SNDP, and be ready to review it at the 24th January meeting – **In progress**

3.2 JMG will distribute to the group, various inspector reports for other village NPs, such that the group members can ascertain if our plan conforms, and also to ascertain if our plan is within the inspection boundary - **completed**

3.3 TG reported that he was filling out a further funding application form - **completed**

TG advised £1285 was available for the next three months and that he had also completed a due diligence form

3.4 JV will email an up to date project plan to TG to allow him to attach it to the application - **completed**

4 BUSINESS ARISING

The chair altered the order of the agenda so that 4.5 of the agenda could be discussed.

4.4 DDC Housing Needs Survey

JV proposed that we do not undertake a DDC housing needs survey as the group already have substantiated housing needs data via the parish questionnaire that was undertaken in 2016 JH seconded all in favour

4.1 Review of development sites for SNDP

TG proposed that the neighbourhood group include sites within the plan to meet the identified local need IW seconded all in favour

TG proposed that the site of the field beside the church not be considered as a preferred site IW seconded on the grounds that there would be highway issues and it had not been identified as a possible site from any parishioner via the parish questionnaire responses. All in favour.

The chair advised that there were a couple of items that need to be discussed before the meeting closed and due to the time requested they be discussed before discussion on agenda item 4.1 had finished.

Correspondence from DLP.

After a delayed response to our offer of a meeting, JG had received an email from Patrick Reed of DLP Planning Ltd (DLP) asking if the group could advise them as to the intentions of the group in reference to the development of the site adjacent to the playing field.

JG proposed DLP be given the option to participate in the data gathering exercise by way of email and that the questions asked of the other developers be emailed to them, the answers of which can be considered at the next meeting of the group. IW seconded all in favour

4.2 Agreement of Project Plan

Deferred

4.3 Agreement of proposed Meeting dates

JH proposed and TG seconded that:

- the meeting scheduled for the 14th Feb be moved to Thursday the 16th Feb to be held at JFG's house.
- future meetings would commence at 7:15pm
- the meetings remain on a Tuesday

After constructive discussion, due to time constraints, completion of the review of the sites was deferred to the next meeting.

All confirmed they were in favour

Meeting closed at 9:15pm

5 DATE OF FUTURE MEETINGS –

Tuesday 24th January 2017 - Review of SNDP document

Tuesday 31st January 2017 - Review of SNDP document

Thursday 16th February 2017 - Submission of first draft to DDC

Tuesday 28th February 2017 -