

SNDP

Minutes of the meeting of the Staverton Neighbourhood Development Committee held on Thursday

August 3 in Staverton Village Hall at 7.15pm

PRESENT: Jo Gilford (JMG) Chair Ian Weaver (IW)

Tony Glover (ToG) John Golding (JFG)

Jay Holiday (JH) John Vale (JV)

Yvonne Taylor (Minutes)

APOLOGIES: Karen Edwards

1 GOVERNANCE

1.1 Declaration and Nature of Interest

None received

1.2 SNDP Terms of Reference

JMG reported that the PC had approved all the proposed changes to the Terms of Reference, but they wished to see both the draft and the approved Minutes. JMG would circulated a new version of the TOR.

2 MINUTES

With the change of the word "directive" to "steer", it was agreed that the Minutes of the meeting held on July 20 be published on the website.

3 MATTERS ARISING

3.2 Engagement with School in connection with parking

There had been no engagement by the SNDP with the school re parking. It was proposed by JoG, seconded by JG, that this item be removed from the SNDP Agenda and be pursued by the PC representatives. All being in favour, the Proposal was carried.

3.3 Update for August Parish Magazine

Done. Vanessa would be asked to circulate all responses to all members of the SNDP.

4 BUSINESS ARISING

4.1 Staverton Parish Council Directives

4.1.5 Action Plan

JMG had presented the revised Action Plan to the Parish Council, and would report on progress of Plan to each PC meeting. The intention was to hold a joint SNDPWG/SPC meeting on the 12th September to finalise selection of the proposed development sites to include in the plan. JH would keep the meeting schedule up to date with the aim of completing the action plan at the Workshop on August 8.

4.2 Potential Sites

4.2.1 By the School

JV reported exchange of e-mails re requirements

4.2.2 Silverbirch

No additional information

4.2.3 Braunston Lane

JV had received e-mail from developers rejecting SNDP requirements, and had asked them for more information as to their minimum needs.

4.2.4 The Croft

JV reported exchange of e-mails

4.2.5 The Beeches

JV awaiting response from developers

4.3 Documents for adoption

4.3.1 Consultation Statement

JV would revise the document to bring it up-to-date with the intention it could be reviewed at the workshop for sign off on August 22 and 24.

4.3.2 Parish Questionnaire

JMG reported that the Parish Council was very impressed with the completed questionnaire, and would like to receive future documents such as the Consultation, Housing Needs Survey, Site Assessment and Village Confines statements in draft format.

4.3.3 Housing Needs Survey

KE working on this. Final figures to be agreed with developers. Policy review workshop needed. (The Housing Needs survey has been completed and adopted)

4.3.4 Housing Needs Statement

KE was working on this and hoped to have the document completed in August.

4.3.5 Site Assessment Statement and Site Proposals Map

It was agreed that KE be asked to include her suggested amendments on the Statement so that it could be circulated and reviewed by the SDNP at an August workshop.

4.3.6 Village Confines Statement

ToG reported that new maps had been included. JFG noted that the Statement and Maps needed some corrections, and it was agreed to defer this item until the next meeting.

4.4 STAVERTON NEIGHBOURHOOD DEVELOPMENT PLAN

Comments 1 and 5 awaiting DDC wording

Comment 6: ToG reported that he had put together 13 photos of views plus the reasons for retaining them; the Workshop on August 8 could decide which ones should be included in the final Plan.

Comment 7: It was proposed by JH, seconded by JG, that only three green spaces ie Playing Field (excluding the Barn), the Pocket Park and the Village Green be included in the Plan; all were in favour and the proposal was carried.

Comment 8: Proposals map: deferred

4.5 Consultants

It was agreed that all draft documents be sent after the Action Plan workshop had been completed.

5 CORRESPONDANCE

None

6 PARISH MAGAZINE

Item to be kept on Agenda for October issue of Magazine

7 GREEN OPEN SPACES

Deferred

8 FINANCE

ToG reported that the final costings report and the grant submission were ready, and he would send them to JMG for approval before sending out; consultants costs would be included.

JMG had enquired if consultants could help with final preparation of the Action Plan prior to submission, but their reply had been somewhat negative. However, it was proposed by ToG, seconded by JG, to send them the documents they had requested in order to obtain a quote which could be included in the final funding application; all in favour, the proposal was carried. Work was still being done on the Project Plan.

Workshops: August 8: Action Plan; discussion of Parish comments. Future dates to be decided. There being no further business, the meeting closed at 21.10H.