

Minutes of Staverton Parish Council Meeting

Tuesday 5th April 2016

Staverton Village Hall

Present: Parish Councillors: G Edwards (GE), S Frost (SF), J Gilford (JMG) Chairman,
T Gilford (TWG), T Glover (ToG), J Golding (JFG), M Nightingale (MN), I Weaver (IW)

Clerk – S Porter

Members of the public – 7

1 CHAIRMAN’S ANNOUNCEMENTS

1.1 Apologies received – Nil

1.2 Subsequent announcements – Nil

2 GOVERNANCE

2.1 Declaration and nature of interest – ToG - Cheque No 581 – Reimbursement of expenses for Neighbourhood Plan

2.2 Consideration of dispensation requests received – Nil

3 OPEN FORUM

3.1 Richard Aubrey – Drayton Grange Football Club – The junior football club formed in Daventry over 30 years ago but due to the developments at the College in Daventry the club have needed to look for new premises for training and matches. Mr Moreton has agreed to lease the old cricket pitch. The club supports football for players aged u7 to u16. The old pavilion site will be cleared and a steel portable container installed for the storage of goals and equipment. The remaining area will be grassed over with some garden furniture put in place. Light gravel will be laid in the car parking area to allow for 40 cars, this will ensure no parking on the grass verges outside. DDC are providing some grant funding. Members of the public requested no PA system, with a condition on the lease if possible. There were also concerns about litter, however it was confirmed that this would be dealt with. The hotel has been requested to move the portaloos.

3.2 Reports from District & County Councillors – Due to the forthcoming election, no report was provided by the District Councillor. No County Councillor was in attendance.

4 APPROVE MINUTES of the Parish Council Meeting held on the **Tuesday 1st March 2016** – The minutes were amended to read 7.1 - The Rights of Way team have an obligation to install Kissing Gates as access to the less abled under section 147 of the Highway Act 1980, it was then proposed by TWG, seconded by ToG and all voted in favour that these were an accurate and correct record.

5 MATTERS ARISING

5.1 Litter Pick – 15 people attended the litter pick in early March and over 30 bags of waste were collected. The event was very successful.

6 BUSINESS

6.1 Bird Bath – The Green – A local potter, based in Daventry, has offered to create a bird bath for the tree stump to suit the Parish Council's requirements. GE proposed that ToG gets a quote and design prepared for approval at the meeting in May, this was seconded by IW, and all voted in favour.

6.2 Public Footpath from Badby Lane to opposite Staverton Park Hotel – The Lake needs investigating and JFG proposed that the DDC Planning Department are informed, this was seconded by GE and all voted in favour.

6.3 Adoption of Terms of Reference for Staverton Parish Council Planning Representative – JFG proposed that he will produce the Terms of Reference for adoption at the next meeting, this was seconded by ToG and all voted in favour.

6.4 Dog Fouling Signs – JFG has been unable to contact the Dog Warden regarding the new signage that has been put up around the village. The new signs which have been made for the PC are now redundant. JMG will discuss with DDC Dog Warden.

6.5 Staverton Playing Field Rejuvenation Project – £12,000 grant funding has been awarded from Tesco. TWG proposed that a press release be issued, this was seconded by MN and all voted in favour, ToG abstained from voting.

6.6 Stone/tile cutting at the Stone World storage facility at Vine Tree Farm – There is a vast amount of dust being created and TWG will check with the Planning Enforcement Officer if a manufacturing condition has been granted.

6.7 Annual Parish Meeting – Draft Leaflet/Agenda – The leaflets were approved and will be delivered the weekend of 16/17 April. Posters will be put up around the village. ToG proposed that JMG be authorised to spend £100 on cheese and wine for the meeting, seconded by JFG and all voted in favour.

6.8 NCC – Community Enhancement Gangs – It was agreed that clearing of vegetation from footpaths and kerbs be requested. SF and MN will provide a list of roads after a walk around the village.

6.9 Braunston Neighbourhood Development Plan – No comments to make

6.10 DDC - Local Plan Issues & Options Documents (Sustainability Appraisals) – This was passed to TWG to review.

7 REPRESENTATIVES UPDATES

7.1 Footpath Representative update (JFG) – JFG has provided a link for the rest of the PC to view of Section 147 of the Highways Act. No further updates to report.

7.2 Grass Mowing Representative update (TWG) – The first cut of the season has been undertaken by Nice and Stripy. Positive comments have been received. The Playground Inspection report advises that grass cuttings be cleared from the play areas, TWG will advise the contractor.

7.3 Highways Representative update (SF) – Positive comments have been received following the clearance work undertaken on the Daventry Road. The drain cover has been replaced. SF will check if the small 30mph signs are missing.

7.4 Playing Field Representative update (ToG) - The Wicksteed Inspection report has been received, this advises that the wooden structure attached to the slide has been vandalised with the posts removed. ToG will circulate the report. £12,000 grant funding has been received for the rejuvenation project. There will be volunteers recruited to join a working party for the project. Three keys have been cut for the gate.

7.5 Street Lighting Representative update (JFG) – No update to report, all street lighting working fine.

7.6 Neighbourhood Plan Representative update (ToG) – There was a consultation event held on 5th March, which was a success, with over 50 people present. There is a 62% return rate for the questionnaire responses so far.

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Approval	DA/2016/0012	The Croft, Croft Lane, Staverton	Listed Building Consent for removal of chimney and fireplace in sitting room and

				return of blocked windows to glazed stone mullion windows; removal of 20 th century fireplace in kitchen to reveal inglenook
8.2	Approval	DA/2016/0045	The Old Post Office, Manor Road, Staverton	Remove tree subject of TPO DA360
Both these approvals were noted by the Parish Council.				
8.3	DDC Planning Committee	DA/2015/1127	Land off Shuckburgh Road, Staverton	Change of use of land from agriculture to a use for the purposes of secure dog exercise and training areas, the construction of an associated timber building for indoor training, behaviour modification, administration and ancillary sales, and formation of associated parking and an internal access track
JFG proposed that District Councillor Liz Griffin opposes the application on behalf of the PC, seconded by MN and all voted in favour.				
8.4	Appeal	DA/2015/0662	Badby Lodge Farm, Staverton Road, Badby	Change of use from residential (C3) to mixed use comprising residential (C3) and residential training centre (C2) – Retrospective (Resubmission)
JMG will attend on behalf of the PC.				

9 FINANCE (JMG)

9.1 Finance Representative update – JMG produced the latest budget report. There is £3241 available for the Phase 2 street lighting project, with an additional £2355 if the barn repairs are not carried out. JFG will get quotes for the next phase, scheduled to be undertaken in 2016/17.

9.2	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 580	S Porter	Salary & Expenses – March 2016	£179.71		LGA 1972 s112
	Payment	Chq 581	A Glover	N/Plan	£333.87		

				Expenses – March 2016: MS Office £109.99 Adobe £61.94 Display Boards £45.00 Projector Screen £54.99 Hall Heating Costs £20.00 Ink Cartridge £16.95 Newsletter Article £25.00			
	Payment	Chq 582	D Scott	N/Plan Expenses for refreshments	£ 29.70		
	Payment	Chq 583	Groundwork UK	Return of Grant – N/Plan	£765.87		
	Payment	Chq 584	Village Hall	Hall Hire – N/Plan x 3	£60.00		
	Payment	Chq 585	E-On	Street Lighting Maintenance Jan-Mar16	£143.04	£23.84	PCA 1957

It was proposed by JFG that Cheques 580 to 585 (excluding 581) be paid, this was seconded by GE and all voted in favour.

It was proposed by SF that Cheque 581 be paid, seconded by TWG and all voted in favour. ToG abstained from voting.

9.3 Income received

£16.50 Allotment Rent

No barn rent arrears have been received for the past couple of months from the previous tenant. The Clerk has made contact and a new standing order will be set up.

9.4 Bank account balances as at **19.03.16**

HSBC Business	£ 3,752.75
HSBC Deposit (Barn)	<u>£ 701.15</u>
Total	£ 4,453.90
Uncashed cheques	<u>£ 80.00</u>
Total available	£ 4,373.90
Less March Cheques	£ 1,512.19
Bank Balance	£ 2,861.71

10 CLERK'S CORRESPONDENCE

10.1 NCC – Consultation to amend the 2015 permit scheme - Noted

10.2 DDC – Electric Vehicle Infrastructure Survey – Noted

10.3 DDC Planning Department – No website from 12/05 for 1 week due to system upgrade - Noted

10.4 DDC – Mini Wildflower Meadows – Five projects in the District will be selected to receive the seeds upon receipt of an online application. JFG proposed that the Clerk will apply, seconded by GE and all voted in favour.

11 WEBSITE (ToG)

11.1 Website Representative update

11.2 Outstanding items to be published on website – There are 16 items to be published on the website to conform with the Transparency Act. The Clerk will send these to ToG.

11.3 Items to be published on website from today's meeting

12 DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 3rd May 2016

Meeting Closed: 9:30pm