

Minutes of the Extraordinary Meeting of Staverton Parish Council

Tuesday 20th February 2018 – 7:30pm

Staverton Village Hall

Present: Parish Councillors: G Edwards (GE), S Frost (SF), J Gilford (JMG), T Gilford (TWG), T Glover (ToG) (Chairman), J Golding (JFG), M Nightingale (MN), I Weaver (IW), Clerk – S Porter and 9 members of the public

GOVERNANCE

1.1 Apologies – Nil

1.2 Declaration and Nature of Interests – Nil. Concerns were raised to the Declarations of Interest forms no longer showing on the parish website, instead there is a link to these via the DDC website. This will be discussed at the March meeting.

2 OPEN FORUM

Mr Walter – A query was raised as to the mention in the SNDP of the village needing development. ToG responded by saying that a Plan is needed for the village to have a say on any future development. JMG also advised that the residents will have the ultimate say on whether the SNDP is adopted.

Mrs Holliday – The communication with Avant Homes should have been written and not just verbal and this should be recorded in the minutes.

Mr Vale – Raised the query of the lack of written correspondence with Avant Homes. JFG stated that all the developers should be notified by letter without delay, of the “no sites” decision. A phone call to just the two indicates a preference.

Mr Holliday – Query as to where paper copies of the Plan will be available to view. This is covered in item 4.6 below.

JFG asked if the Christmas Trees could be removed from The Green. JMG advised that this has been reported to DDC as fly-tipping.

3 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
3.1	Planning	DA/2018/0087	Hungerbarn, The Orchard, Staverton	Conversion of roof space to 3 No. bedrooms including insertion of rooflights. Alterations to doors and windows.

	TWG proposed No Objections, seconded by MN and all voted in favour.		
3.2	Planning	DA/2018/0037	Ash Tree Farm, Daventry Road, Staverton
	Two storey side extension		
	SF proposed No Objections, seconded by MN and all voted in favour.		

4 STAVERTON NEIGHBOURHOOD DEVELOPMENT PLAN

JFG proposed that the order of the Agenda should be rearranged to allow item 4.19 to be heard ahead of item 4.11. Agreed.

4.1 Receipt of Strategic Environmental Assessment from Daventry District Council – The receipt was confirmed by the PC, no action is required. GE raised concerns that there is no flood management policy in the Plan.

4.2 Adoption of Draft Plan – JFG proposed that a change be made to the Village Confines Map, this is to not include the redundant chicken shed, between The Hatch and The Orchard, seconded by JMG and all voted in favour.

JFG proposed that the reference to the “Playing Field” is consistent throughout the Plan, seconded by JMG and all voted in favour.

JMG proposed that references to the Village Design Statement are removed from the Plan, no seconder. This will remain.

GE had a number of corrections to put forward. The first three comments were presented and accepted but at this point, GE decided not to present or discuss his comments due to negative comments from Councillors.

TWG proposed that the Draft Plan is adopted, seconded by SF and with 6 votes in favour and 2 against (GE & JFG).

4.3 Proposal to commence regulation 14 on 6th March 2018 – IW proposed that Regulation 14 runs from 6th March to 26th April, seconded by SF and with 7 votes in favour and 1 against (JFG)

4.4 Confirmation of consultation letter and response template – GE’s name and address has been added to the response document. IW proposed that these documents are approved and printed, seconded by MN and all voted in favour.

4.5 Confirmation of documents to be uploaded to web site – All documents are now available to view on the website.

4.6 Confirmation of venues where plan and supporting documents can be viewed – Paper copies of the Plan will be available to view at Daventry Library, The Countryman, School, Skylarks, DDC, Village Hall (2 PC meetings, 3 drop in sessions). There will be the consultation event on 10th March, held by Kirkwells to discuss the process, and each parish councillor will hold a copy.

4.7 Confirmation of consultation list – DDC have produced a list which has been added to by the PC. It was proposed by TWG that the updated list be used, seconded by MN and all voted in favour.

4.8 Confirmation of dates for consultation events – Two PC meetings will be held on 6th March and 3rd April. Kirkwell’s consultation will be held on 10th March. Drop-in sessions will be held in the Village Hall on 13th March (AM), 29th March (Eve) and 10th April (Eve).

4.9 Confirmation of literature to be displayed at consultation events – All six display boards will be available to view at the consultation events. There will be 20 copies of the Plan, along with folders of supporting documentation. This was proposed by IW, seconded by TWG and all voted in favour.

4.10 Publicity Material - Parish Notice Boards/flyers/notices – Information provided by Kirkwells will be displayed for the 6 week consultation on the Parish and Braunston Lane noticeboards. This was proposed by IW, seconded by MN and all voted in favour.

4.11 January Parish newsletter – Public Forum comments – An e-mail has been received from Rupert Frost advising of inaccuracies that he feels were stated in the January newsletter. (Karen Edwards advised that she was representing him at the meeting as he was unavailable). JMG proposed that this item be deferred to the March meeting, once the e-mail has been circulated to all the PC, seconded by TWG and all voted in favour.

JFG advised that the newsletter contained misleading and inaccurate information and that the Council appeared to be in denial.

IW proposed that the whole SNDP be scraped, seconded by GE and with 2 votes in favour (GE, IW) and 6 against, this proposal was not carried.

4.12 Adoption of Parish Newsletter & agreement of distribution date (24th & 25th February) – JFG proposed that an item be included advising of the inaccurate and confusing information contained within the January newsletter, seconded by GE and with 2 votes in favour (JFG, GE) and 6 votes against, this proposal was not carried.

TWG proposed that the February newsletter be printed and distributed, seconded by MN and with 6 votes in favour and 2 against (JFG, GE).

4.13 Status of Project/Action Plan – JMG confirmed that this action plan is on schedule.

4.14 Finance & Funding of SNDP – TWG has produced a list of all the expenditure incurred so far on the SNDP. Any funding not spent by the end of March 2018 will be returned. Kirkwell’s consultancy invoice is for the sum of £5,000 plus VAT, although the VAT will be reclaimed to cover future expenditure beyond the cut off date

4.15 Consultation Statement – Workshops will take place during March and April to produce the Consultation Statement.

4.16 Basic Conditions Statement - Workshops will take place during March and April to produce the Basic Conditions Statement.

4.17 Correspondence to James Jackson-Stops and Avant Homes advising of “no sites” decision - JMG proposed that the letter composed by JFG be sent by the Clerk to all 6 developers, seconded by TWG and all voted in favour.

4.18 Feedback Analysis 18th November 2017 – GE has concerns that some public comments have been ignored. TWG will investigate and report back at the March meeting.

4.19 Incorporation of Traffic Survey into the SNDP – JMG confirms that the Traffic Survey has been included in the Plan as a Community Project and not a Policy; this was agreed at the Health Check.

Concerns were raised by J Vale that the data analysis shows that speeding is a large problem in the village. The results need to be discussed with NCC Highways. JFG proposed that a meeting be held with NCC Highways and that two councillors (JFG/SF) and J Vale, seconded by JMG and all voted in favour.

Meeting Closed: 9:55pm

Next meeting Tuesday 6th March 2018 – 7:30pm