

Minutes of the Meeting of Staverton Parish Council

Tuesday 6th December 2016

Staverton Village Hall

Present: Parish Councillors: G Edwards (GE), S Frost (SF), T Gilford (TWG),

Chairman - T Glover (ToG), J Golding (JFG), M Nightingale (MN), I Weaver (IW),

Clerk – S Porter, County Councillor R Brown, Members of the public – Two

1 CHAIRMAN’S ANNOUNCEMENTS

1.1 Apologies received – J Gilford (JMG)

1.2 Subsequent announcements – Nil

2 GOVERNANCE

2.1 Declaration and nature of interest – JFG – Personal – Chq No’s 636, 638 and 639
ToG – Chq No 639 – Personal & Prejudicial

2.2 Consideration of dispensation requests received – Nil

3 OPEN FORUM

3.1 Reports from the public – Drayton Grange FC gave apologies for the car parking issue recently due to bad weather, however have advised that a vast quantity of hard core has since been delivered for inside the gate, which has been spread by a local farmer. More will be ordered if there are any further problems with cars parking along the pavement outside the field.

3.2 Reports from District & County Councillors – Robin Brown advised that the NCC budget has been finalised for 2017/2018 with a 3.95% increase expected. £67million has been saved. Elections will take place next May.

4 APPROVE MINUTES of the Parish Council Meeting held on the **Tuesday 1st November 2016** – The following amendments were suggested by JFG

7.1 Should read “Nothing to Report”

7.3 Insert the word to read “camera sign”

Chq 633 – Remove the Members of the SNDP Committee did not vote

It was then proposed by IW, seconded by TWG and all voted in favour that these minutes be approved.

5 MATTERS ARISING

5.1 Staverton Fire Pump – New location – JFG will meet with Neil Wallington from the Museum and have a discussion to the way forward. This will be arranged by the Clerk. This was proposed by IW, seconded by SF, and all voted in favour.

5.2 Parking around the School Update – The School are liaising with the PCSO to investigate options to alleviate the parking around the School. The Travel Plan will not be sent and a further meeting not be arranged until further details are available. This matter will be deferred until we receive more information from the School.

5.3 Bus Service through the village – The bus stops need to have the information of the current service being stopped. Villagers need to be made aware of the County Connect service which is available and JFG has some posters for the villagers. JFG proposed that a complaint about the loss of service is sent to Robin Brown, seconded by SF, and all voted in favour.

5.4 Tree outside 2 Home Close, Staverton – The Clerk is awaiting a response from NCC - Sheila Gilder and also for a copy of the tree survey map for the village, to ascertain ownership.

5.5 Outstanding payment owed to Nice n Stripy – 12 cuts have been undertaken this year by Nice n Stripy, with 11 cuts paid for. The outstanding invoice for £140.00 has been in dispute since August as there was no record of this cut being undertaken. IW proposed that the invoice be paid, seconded by GE and with 4 votes in favour and 2 against, a cheque will be signed this evening. JFG proposed that the contract with Nice n Stripy be cancelled. Advertising for a new 3 year contract will take place, with a tender submission deadline of 31st January 2017, seconded by ToG, and all voted in favour. JFG has offered to be Grass Cutting Representative.

6 BUSINESS

6.1 Community Defibrillator – Installation, Training and Ongoing Costs – The defibrillator has been installed and a 2 hour training course will be arranged for 12 people in the New Year. 1 spare set of adult electrodes have been supplied, these are not suitable for children, and a set will need to be purchased separately at a cost of £74.00. The purchase will be discussed at the January meeting. ToG will organise a laminated leaflet to be printed and distributed to each house in the village advising of the defibrillator and its location. GE proposed that these are paid for by the Parish Council to a maximum spend of £40.00, seconded by IW and all voted in favour.

6.2 Grass Verges Mowing Contract 2017 – The letter will be sent to NCC advising that the Parish Council will continue with the grass cutting around the village.

6.3 Football Club Car Parking – This issue was resolved earlier in the meeting, in the open forum.

6.4 Pavements in the village – A letter of complaint will be sent to NCC - Ian Smith following the lack of response to our previous correspondence. County Councillor Robin Brown will be copied in.

6.5 BT Proposed Payphone Removal – DDC will be objecting to the removal of the telephone box. JFG proposed that the PC agree with this response, seconded by GE, and all voted in favour.

6.6 NCC Rights of Way – Landowner Deposit – JFG proposed that there are no objection to these paths being opened up but would like to see all obstructions cleared, seconded by IW, and all voted in favour.

6.7 DDC – Parish & Town Councils Meeting – Thursday 15th December – SF and IW will attend on behalf of the PC.

7 REPRESENTATIVES UPDATES

7.1 Footpath Representative update (JFG) – Nothing to report this month.

7.2 Grass Mowing Representative update (MN) – All grass cutting issues were discussed earlier in the meeting.

7.3 Highways Representative update (SF) – The tree outside the Village Hall still needs pruning/removal. This will be reported to NCC, as S Gilder is already aware of the tree following a meeting with JFG. The Police mobile speed van is regularly in the village. The road surface on the Daventry Road, by the allotments, is deteriorating and needs reporting to the Street Doctor. JMG has reported the condition of the footpath from the hotel to the layby, and has received confirmation that repairs will be undertaken within 2 months.

7.4 Playing Field Representative update (TWG) – Ground work for the new play equipment has been started by the working party. Simon Russell has agreed to dig out the area for the new climbing frame. The equipment is due to be delivered by the end of December.

7.5 Street Lighting Representative update (JFG) – Installation of the replacement street lights is awaited from E-On. The recent repairs have been undertaken by Aylesbury Mains in Windmill Lane and outside the Vicarage.

7.6 Neighbourhood Plan Representative update (ToG) - The first draft of the SNDP is almost ready to be submitted to DDC. The landowners/developers involved have all been contacted.

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Planning	DA/2016/1066	8 The Orchard, Staverton	Demolition of existing single storey extension. Construction of two storey side extension.
SF proposed that there are no objections to this application being given approval, seconded by TWG and all voted in favour.				
8.2	Refusal	DA/2016/0654	The Stables, Manor Road, Staverton	Part demolition of brick wall to create new vehicle access
8.3	Granted	DA/2016/0913	Land at former Hospital Site, Badby Lane, Staverton	Application for a minor-material amendment

9 FINANCE (JMG)

9.1 Finance Representative update

9.2 Precept Planning 2017/18 – Defer to January.

Chq No's 634, 635 and 637 – It was proposed by IW, seconded by GE and all voted in favour to pay these cheques.

Chq No's 636 & 638 – It was proposed by SF, seconded by GE and with 6 votes in favour and 1 against the payment to 638 from JFG. These cheques will be paid.

Chq No 639 – It was proposed by GE, seconded by IW, that this cheque will be paid.

9.3	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 634	Nice n Stripy	Grass Cutting x 2 - Sept/Oct16	£280.00		HA 1980 s96
	Payment	Chq 635	S Porter	Salary & Expenses – Nov 2016	£199.55		LGA 1972 s112
	Payment	Chq 636	Village Hall Trust	Hall Hire SNDP Meetings x 3 – Oct 2016	£ 60.00		LGA 1972 s144
	Payment	Chq 637	Physio- Control UK Sales Ltd	Community Defibrillator	£780.00	£130.00	LGA 1972 s144
	Payment	Chq 638	Parish News	Newsletter Article – SNDP	£25.00		LGA 1972 s144
	Payment	Chq 639	Groundwork UK	Grant Payback – SNDP	£532.57		LGA 1972 s14

9.4 Income received

Barn Rent Arrears £ 5.00

Barn Rent £ 91.67

Allotment Rent £ 21.25

CIL Payment £1,011.65

Total £1,129.57

9.5 Bank account balances as at **19.11.16**

HSBC Business £19,540.49

HSBC Deposit (Barn) £ 701.39

Total £20,241.88

Uncashed cheques £ 786.06

Total available **£19,455.82**

Less December Cheques £ 1,877.12

Bank Balance £17,578.70

9.6 Subsequent cheques – As agreed earlier in the meeting, Chq No 640 was approved for payment to Nice n Stripy for £140.00 for the outstanding invoice.

10 CLERK'S CORRESPONDENCE

The following was noted by the Parish Council:

10.1 NCC Consultation – Northamptonshire Fire & Rescue Service Draft
Community Protection Plan 2017-2020

10.2 DDC Consultations:

Biodiversity – Supplementary Planning Document

Statement of Community Involvement

Allocations Scheme

10.3 Rugby Borough Council – Additional Consultation on the Rugby Borough
Council Local Plan– Publication Draft

11 WEBSITE (ToG)

11.1 Website Representative update – The Village Hall website link has been updated.

12 DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 3rd January 2017

Meeting Closed: 9:04