

Minutes of the Meeting of Staverton Parish Council

Tuesday 2nd August 2016

Staverton Village Hall

Present: Parish Councillors: G Edwards (GE), S Frost (SF), J Gilford (JMG),
T Gilford (TWG), T Glover (ToG), J Golding (JFG), M Nightingale (MN), I Weaver (IW),
County Councillor R Brown, Clerk – S Porter
Members of the public – One

1 CHAIRMAN’S ANNOUNCEMENTS

1.1 Apologies received – Nil

1.2 Subsequent announcements – JMG will investigate the problems with the DDC Planning Portal. This is causing problems when trying to view the planning applications and the Clerk will request paper copies of the plans for the time being.

2 GOVERNANCE

2.1 Declaration and nature of interest:

Personal - JFG – Member of the Neighbourhood Plan working party – Item 7.6 and cheque payments 608 & 615

2.2 Consideration of dispensation requests received – Nil

3 OPEN FORUM

3.1 Reports from members of the public – The resident from Elderstubs Farm spoke to object to planning application DA/2016/0617.

3.2 Reports from District & County Councillors

Cllr Robin Brown (NCC) – The Cabinet meeting was recently held and Cllr Brown is pleased to report that the financial books balance, as they have done for at least the past 12 years. Adult Social Services will continue, but self-funders will feel the impact of cuts should a reduction in NHS funding go ahead. Cllr Brown requested that the PC submit a request for Empowering Money of £5,000 which is available for local village projects in the County. Following the request sent to Ian Smith for pavement maintenance within the village, it was confirmed that this is considered low priority and unlikely to receive attention.

Cllr Jo Gilford (DDC) – The Waste Collection service has been reviewed following consultation and the introduction of the 123 system has been given the go ahead from 2018. The red and blue boxes will be replaced by a large bin for all recycling. Food waste will be collected weekly, recycling fortnightly and the grey bin 3 weekly, the garden/grass waste will be a chargeable service of around £25-35 per annum.

Unitary councils are being considered, Cllr Brown stated that County Council are not in favour of this system.

4 APPROVE MINUTES of the Parish Council Meeting held on the **Tuesday 5th July 2016** – The following changes were agreed:

SF proposed, IW seconded and all voted in favour - Item 7.3 SF and IW attended the DDC Parish Meeting and were not impressed by the attitude of NCC Highways in connection with the policy of repairs for the roads and footpaths

JFG proposed, IW seconded and all voted in favour - Item 5.3 – Due to the distance

between the street lights it was agreed by the Parish Council that the Clerk should contact NCC (Ian Boyes) and ask that the 30mph repeater signs be re-installed.

GE proposed, MN seconded and all voted in favour – Item 5.4 - An e-mail response has been received from Daventry Museum, they are unable to accommodate the Fire Pump but have suggested the site in Weedon for storage.

5 MATTERS ARISING

5.1 Dog Fouling Signs – Many thanks were given to all the PC who assisted with erecting the new signs around the village. JFG proposed that this item be removed from the agenda, seconded by TWG and all voted in favour.

5.2 30mph Repeater Signs – Ian Boyes (NCC) has confirmed that these signs will not be replaced. An alternative to the repeater signs has been accepted by the PC. This decision has been accepted and SF proposed that this item is removed from the agenda, seconded by MN and all voted in favour.

5.3 Staverton Fire Pump – Simon Russell has room to store the Fire Pump if needed. JFG is awaiting a response from Weedon and the Clerk will contact Skylarks.

5.4 Review of Pavements in the village – These were discussed under County Councillors reports.

6 BUSINESS

6.1 Grass Verges Mowing Contract – ToG has been in contact with the Contractor and had a meeting. No strimming has been undertaken as yet. The June invoice is still outstanding and no invoice has yet been received for July. TWG proposed, SF seconded and all voted in favour for a request that more details are listed on the invoice, such as date/time/area. It will also be asked that slips are put through the door of the grass cutting rep (MN) for each visit.

GE proposed that the PC pay the June invoice, this was seconded by IW, and all voted in favour (TWG abstained). Any subsequent invoices will be considered at the next meeting.

6.2 Review of the Barn Lease – The Clerk will ask Gordon Baughan if he wishes to continue with the lease for an additional year, this was originally taken on for a 12 month period. The lease is due to expire on 17/08/16. JFG proposed that the lease agreement is reviewed upon renewal, seconded by MN and all voted in favour.

6.3 DDC - Housing Implementation Strategy – Consultation Draft July 2016 - As Staverton are in the process of developing a Neighbourhood Plan, there are no comments to make.

6.4 Policy 009 – Planning – This item will be deferred to the September meeting.

6.5 DDC – Rural Exception Schemes - As Staverton are in the process of developing a Neighbourhood Plan, there are no comments to make.

7 REPRESENTATIVES UPDATES

7.1 Footpath Representative update (JFG) – JMG has been in contact with the NCC portfolio holder who is happy to support a meeting between the PC and NCC Rights of Way. There are outstanding issues to resolve which have been ongoing for over 2 years.

7.2 Grass Mowing Representative update (MN) – The corner of the A425/Daventry Road needs the grass cutting. NCC have been informed and this has been referred to Sheila Gilder.

7.3 Highways Representative update (SF) – The ditch along the A425 has been dug out and this will be a vast improvement. SF has offered to arrange to have the tree pruned outside the Village Hall, JFG will show Sheila Gilder (NCC) when they hold their meeting to see if this is the responsibility of NCC.

7.4 Playing Field Representative update (ToG) – ToG has made a temporary repair to the sign and has cut back the tree to enable the street light sensors to operate correctly. The initial payment from the grant funding has been received for £9000. TWG proposed that a Committee will be formed, comprising of ToG, IW, JFG, GE and TWG, this was seconded by MN and all voted in favour. SF proposed that JFG create a Terms of Reference for the Playing Field Committee, this was seconded by MN and all voted in favour. These will be approved by e-mail.

7.5 Street Lighting Representative update (JFG) – No quotes have been received as yet for the next upgrade phase. The street light maintenance has not been undertaken by E-On.

7.6 Neighbourhood Plan Representative update (ToG) – The draft plans are taking shape. A consultation is being planned for September with votes taken on possible development sites. JFG suggests that a Committee be formed rather than a working party. ToG proposed that the working party be approached for their thoughts, seconded by MN and with 7 votes in favour and 1 against.

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	DA/2016/0617 (AMENDED)	Land off Browns Road, Daventry	Change of
1)	JFG proposed no support for this application, seconded by IW, and all voted in favour to submit			
2)	1) This is a special landscape area			
3)	2) Browns Road is already a heavily congested road			
4)	3) The proposed lorry park would have an impact on neighbouring properties privacy.			
5)	4) Safety would be a concern for those using the businesses along Browns Road			
6)	5) Objections have been received from a neighbour, who resides in the Staverton parish.			
The Parish Council appreciate there is a need for a lorry park in the area but a more suitable location should be				
8.2	Application	DA/2016/0625	Catesby Thorn, Catesby Road, Staverton	Constructio
SF proposed that the PC have no objections to planning application DA/2016/0625 being given approval provided by TWG and all voted in favour.				
8.3	Application	DA/2016/0654	The Stables, Manor Road, Staverton	Part demol
TWG proposed the following objections, seconded by JFG and all voted in favour:				
1) This application is within a conservation area in which historical walls are protected.				
2) Previous plans for this development (DA/2015/0457) show that adequate parking was already being provided in the application. However, were the Planning Committee minded to approve this application then;				
3) Staverton Parish Council would prefer to see a larger parking area with adequate room to manoeuvre vehicles.				
8.4	Granted	DA/2016/0431	Site at Whitmill Hill Farm, Badby Lane, Staverton	Reinstatement scheme to
8.5	Refusal	DA/2015/1148	Land at The Croft, Croft Lane, Staverton	Listed Building removal of
8.6	Granted	DA/2016/0449	The Hall, Manor Road, Staverton	Work to tre
8.7	Granted	DA/2016/0450	Land adjacent to the access to The Hall, Manor Road, Staverton	Work to tre
8.8	Granted	DA/2016/0513	The Cottage, Daventry Road, Staverton	Work to tre

9 FINANCE (JMG)

9.1 Finance Representative update – Once the street lighting upgrade quotes have been received, JMG will produce a budget forecast spend. The PC will consider applying to the NCC Empowering Fund at September’s meeting.

It was proposed by IW that the following cheques (excluding 608 and 615) be approved for payment, seconded by SF and all voted in favour.

Chq No 613 will be withheld for payment until the street light maintenance from E-On has been completed.

It was proposed by SF that cheque numbers 608 and 615 be approved for payment, seconded by IW and with 7 votes in favour (JFG abstained), these will be paid.

9.2	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 607	S Porter	Salary & Expenses – July 2016	£174.55		LGA 1972 s112
	Payment	Chq 608	Parish News	N/Plan Article	£25.00		LGA 1972 s144
	Payment	Chq 609	Village Hall Trust	P/Field Meeting	£15.00		LGA 1976 s19
	Payment	Chq 610	Nice n Stripy	Grass Verges Cut -June 2016	£140.00		HA 1980 s96
	Payment	Chq 611	Amber Screen & Display Ltd	Dog Signs x 16	£184.32	30.72	LGA 1972 s111
	Payment	Chq 612	E-On	Street Lighting April-June16	£469.62	£78.27	PCA 1957 s3
	Payment	Chq 613	E-On	Street Light Maintenance April-June16	£150.73	£25.12	PCA 1957 s3
	Payment	Chq 614	SearchQuest	Annual website hosting	£120.00	£20.00	LGA 1972 s142
	Payment	Chq 615	Village Hall Trust	N/Plan Meetings	£40.00		LGA 1972 s144

9.3 Income received

Barn Rent Arrears £ 5.00

Groundwork UK £9,000.00

Total £9,005.00

9.4 Bank account balances as at **19.07.16**

HSBC Business £16,746.73

HSBC Deposit (Barn) £ 701.27

Total **£17,448.00**

Uncashed cheques £ 144.99

Total available **£17,303.01**

Less August Cheques £ 1,319.22

Bank Balance £15,983.79

10 CLERK'S CORRESPONDENCE

10.1 NCALC – Practitioners Guide 2016 - Noted

10.2 DDC – Ageing Well 2016-2020 Consultation - Noted

10.3 NCALC – Annual General Meeting – GE and TWG will attend

11 WEBSITE (ToG)

11.1 Website Representative update – The website running costs have been applied for, along with training, through the NCALC Transparency Fund.

12 DATE OF NEXT MEETING – Tuesday 6th September 2016

Meeting Closed: 9:42pm