

Minutes of Staverton Parish Council Meeting

Tuesday 5th January 2016

Staverton Village Hall

Present: Parish Councillors: S Frost (SF), J Gilford (JMG) Chairman, T Gilford (TWG), T Glover (ToG), J Golding (JFG), M Nightingale (MN), I Weaver (IW)

Clerk – S Porter

Members of the public - 3

1 CHAIRMAN’S ANNOUNCEMENTS

1.1 Apologies received – G Edwards (GE) – holiday

1.2 Subsequent Announcements – Neighbourhood Plans

JMG announced that West Haddon will be going to the polls this month to vote in Daventry District’s first Neighbourhood planning referendum. Preparations are under way for the referendum on Thursday, 28 January, when parishioners will be asked to vote ‘yes’ or ‘no’ on whether Daventry District Council (DDC) should use the new West Haddon Neighbourhood Development Plan to help decide planning applications in their area.

If more than 50% of those who vote are in favour, then DDC is required to ‘make’ the plan so it is adopted as a development plan document.

JMG felt this was a significant step forward that enable Parish Councils to ‘take charge’ of their own destiny in what planning was permitted within their villages.

2 GOVERNANCE

2.1 Declaration and nature of interest – ToG – Cheque No 565 - Payment
for reimbursement of expenses

2.2 Consideration of dispensation requests received – Nil

3 OPEN FORUM

3.1 Reports from members of the public – Nil

3.2 Reports from District & County Councillors:

Jo Gilford - District Councillor (JMG)

FLORE BYPASS

JMG advised there had been a “sod cutting” ceremony for the new Flore Bypass and that work on the A45 Daventry development link road had officially started. The 3.5-mile single

carriageway link road will start at a new roundabout on the A45 between Dodford and Weedon and pass north of Weedon, Flore and Upper Heyford before rejoining the A45 at a new roundabout between Upper Heyford and the M1 at Junction 16.

TOWN CENTRE VISION

Cinema, new Library and retail site

In June 2014 planning permission was granted for a new retail development, cinema and library on land north of High Street. This scheme was of a retail site. In light of the downturn in the food industry this site was no longer progressing and revised plans are being submitted to include:

- Two smaller food stores alongside a range of retail units following the larger supermarket operators shelving plans for new stores.
- A family restaurant, fast food restaurant and a 60-bedroom hotel.
- More than 430 parking spaces will be provided within the development

A McCarthy and Stone retirement housing complex is also proposed to the south of the site where the former Danetre Vauxhall garage and Brass Band hall have been demolished.

The Daventry Canal Arm & Waterspace

Further activity on bringing forward the canal arm proposals is expected in the coming months, reliant on the commercial development

Public finances at both national and local levels

The Autumn Statement and Spending Review from the Chancellor had set out a raft of future funding implications for local authorities. Among the key points were plans to phase out the main grant to local government, and to consult next year on changes to the local government finance system, including proposals to allow councils to keep 100% of business rates by the end of the Parliament.

JMG advised that the Northamptonshire County Council's (NCC) draft budget and range of measures they are proposing to find approximately £77m of savings next year had been publicized. Among these, NCC has announced proposals to explore a combined authority model with districts and boroughs in the county.

'Clean for the Queen'

JoG confirmed DDC had signed up to the campaign, which aimed to encourage people to take part in litter-picking activities on the run up to the Queen's 90th birthday on 21 April 2016.

4 APPROVE MINUTES of the Parish Council Meeting held on the **Tuesday 1st December 2015**, it was proposed by TWG, seconded by SF and all voted in favour that this were a true and accurate record of the meeting.

The outstanding amendment to **Item 5.2 Code of Conduct** from the Meeting held on **Tuesday 3rd November 2015** was proposed by JFG, seconded by IW and all voted in favour that this amendment is accepted which reads “Two emails had been received from Simon Bovey the DDC Monitoring Officer dated 7th August and 14th September 2015 advising that the Parish Council should adopt certain amendments to the Code of Conduct. Proposed by JFG and seconded by SF that the Parish Councils Code of Conduct should be amended in this regards, but without the previous amendment to Clause 2.1 as agreed by the Parish Council at item 11.1 of their meeting of 6th January 2015”

5 MATTERS ARISING – Nil

6 BUSINESS

6.1 School meeting with the Parish Council to discuss parking problems. JMG confirmed the resolution taken by the Council not to support either bollards or yellow lines had been made nearly six months ago which allowed for further debate on the matter. After discussion it was determined the Council remained of the same opinion that neither bollards or yellow lines were a solution to the problem. It was proposed by TWG that JMG and SF attend a meeting with the School with the views from the Parish Council, this was seconded by JFG and with 6 votes in favour and MN abstaining, this was carried. The Clerk will arrange the meeting for 18th January if this is convenient for all parties involved.

6.2 Grass Mowing Contract 2016-2018 – Quotations have been received from two companies. RTM Landscapes sent a quotation for £7200 per annum; Nice and Stripy have quoted a charge of £140 per cut. It was proposed by IW that Nice and Stripy be awarded the three year contract, this was seconded by ToG and with 6 votes in favour and JFG abstaining, this was carried. The Clerk will send the out the contract along with the details of TWG (grass cutting representative) to Nice n Stripy.

6.3 Procedure for dealing with the request from Andrew Granger, re, Land Adjacent to Staverton Primary School – JMG reported to the meeting that as it stood at the moment Staverton are protected from having any development within the village as the DDC housing needs have been met therefore any application put in from any developer would not be approved unless Staverton Parish Council had a mind to support it. Staverton Parish Council were awaiting on the outcome of the neighbourhood plan to determine the three preferred sites within the village for development therefore it was suggested this matter be deferred until the next meeting when it was hoped the outcome of the consultation in the Parish to identify these three sites would be known.

6.4 Village Name Signs - The Empowering grant received by County Councillors has been cut for 2016-17 and therefore with no funding for this project from the Parish Council, IW proposed that this item be removed from the Agenda, this was seconded by SF, and all voted in favour to proceed.

6.5 Draft Housing Supplementary Planning Document Consultation – No comments to be made – Noted, no comments to be made.

6.6 Open Space, Sport and Recreation Review for Staverton Parish – The Clerk will complete the questionnaire and include the Pocket Park and The Green, as Open Spaces which have been omitted.

7 REPRESENTATIVES UPDATES

7.1 Footpath Representative update (JFG) – Stiles have been installed along the Modification Order which should not have been and there has been no signage, which was promised. JFG is pursuing N Wedgebrow (NCC Rights of Way Officer) for a response. Wheelchair access paths will be identified by JFG.

7.2 Grass Mowing Representative update (TWG) – As discussed earlier in the meeting, the grass cutting contract has been awarded.

7.3 Highways Representative update (SF) – SF reports that there is a large branch on the grass verge, opposite the allotments. This is the responsibility of the landowner to remove, SF proposed that she will contact S Russell, this was seconded by IW, and all voted in favour. The grass verge on the A425, from The Countryman to Woodlands has been damaged by a small digger, which has been undertaking work in The Hatch. The Parish Council are still awaiting the hedge to be cut along the Daventry Road. There will be a working party formed in the Spring to undertake some voluntary jobs throughout the village; this will be on the Agenda for discussion next month.

7.4 Playing Field Representative update (ToG) – Due to the wet weather the swings have still to be painted. An application has been made for a grant from Tesco, this has been for the sum of £8,000, but the Parish could be awarded as much as £12,000 for play equipment. ToG was thanked by all, and the Parish Council await the outcome.

7.5 Street Lighting Representative update (JFG) – Three new street lights have been installed by Aylesbury Mains, and connected up by E-On. Aylesbury Mains have yet to remove the old lights.

7.6 Neighbourhood Plan Representative update (ToG) – There has been one group meeting held since the last PC Meeting. The Village Confines Map is still causing delays, and has yet to be accepted by Tom James (DDC). The consultation event is due to take place within 4-6 weeks. The questionnaires will have been delivered and returned by then and the group are hopeful for a 40% response rate. Other Parish Council's Neighbourhood Plans are being used a guide. The grant funding of £1,945, has to be spent by March 2016 or returned. The next meeting will be held on Tuesday 12th January at 7pm.

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	DA/2015/1063	The Bungalow, Staverton Road, Badby	Formation of base and hardstanding, associated access and track, irrigation pond, erection of polytunnels, and potting shed (part retrospective)

	TWG proposed that the Parish Council support the application, this was seconded by SF and all voted in favour.			
8.2	Application	DA/2015/1127	Land off Shuckburgh Road, Staverton	Change of use from agriculture to a use for the purposes of secure dog exercise and training areas, the construction of an associated timber building for indoor training, behaviour modification administration and ancillary sales, and formation of associated parking and an internal access track
	<p>JFG proposed that the Parish Council object to this application on the following grounds, this was seconded by MN, and all voted in favour:</p> <p>1) This is outside the confines of the village</p> <p>2) This is a special landscape area</p> <p>3) The land should remain agricultural</p> <p>4) There is poor visibility from exiting this venue</p>			
8.3	Refusal	DA/2015/0917	Land at The Croft, Croft Lane, Staverton	Demolition of garage and outbuilding and construction of dwelling and garage
8.4	Approval	DA/2015/1066	The Hatch, Daventry Road, Staverton	Works to trees within a Conservation Area
8.5	Appeal	DA/2015/0429	Land at The Beeches, The Green, Staverton	Demolition of existing stables. Construction of one dwelling and garage
	The Clerk will write to the Inspectorate to confirm Staverton Parish Council's continued support for the planning application at the Beecher			
8.6	Appeal	DA/2015/0430	Land at The Beeches, The Green, Staverton	Listed Building Consent for alterations and additions to frontage wall to create wider vehicular access; alteration and extension of outbuilding to create garage; installation of oil tank against south gable wall of The Beeches
	The Clerk will write to the Inspectorate to confirm Staverton Parish Council's continued support for the planning application at the Beeches and also state the fact that the wall is not historic but built in the 1990's to look that way.			
8.7	Appeal	DA/2015/0545	Staverton Hill Farm, Badby Lane, Staverton	Change of use of store above garage to temporary self-contained residential accommodation

The Clerk will write to the Inspectorate to confirm Staverton Parish Council's objections to the planning application.
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9 CLERKS CORRESPONDENCE

9.1 NCC – Minerals and Waste Local Plan Update – Draft Plan for Consultation –
Noted, no comments to submit.

9.2 Village Newsletter – The Newsletter needs to be provided with the details of the Neighbourhood Plan consultation by 8th January for inclusion in the next publication.

10 FINANCE (JMG)

10.1 Finance Representative update – JFG advised to the Clerk that the allotment renewal date is 1st September each year.

10.2 Precept Planning 2016-2017 – The precept figures were produced by JMG, with a 3% increase, as confirmed last year. ToG proposed that the figure of £10,150 be precept from DDC for 2016-17, this was seconded by MN and all voted in favour. JFG will review the street lighting expenditure and submit these figures to JMG.

IW proposed that the cheques no's from 563 to 568 be paid, this was seconded by TWG, and with 6 votes in favour, and with ToG abstention for no 565, these were approved.

JFG proposed that chq no 569 to Aylesbury Mains is paid once the work has been completed, this was seconded by SF, and all voted in favour.

10.3	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 563	Johnston Press	Grass Cutting Advert	£192.00	£32.00	
	Payment	Chq 564	S Porter	Salary & expenses	£179.71		LGA 1972 s112
	Payment	Chq 565	A Glover	Reimburse expenses: Village Hall Hire (N Plan) x 2	£40.00		
	Payment	Chq 566	E-On	Transfer Un-metered supply to 3 columns	£1,368.00	£228.00	PCA 1957
	Payment	Chq 567	E-On	Street Lighting Maintenance Oct-Dec 2015	£143.04	£23.84	PCA 1957
	Payment	Chq 568	Village Hall	Hall Hire June-Dec 2015	£192.50		
	Payment	Chq 569	Aylesbury Mains	Supply and Install 3 street lights	£5,616.00	£936.00	PCA 1957

10.4 Income received

£ 5.00 – Barn Debt Arrears

£12.50 – Allotment Payment

£21.25 – Allotment Payment

£20.00 – Allotment Payment

£514.26 – NCC Grass Cutting Payment

£0.12 – Interest received

10.5 Bank account balances as at 19.12.2015

<i>HSBC Business</i>	<i>£13,014.69</i>
HSBC Deposit (Barn)	<u>£ 701.03</u>
Total	£13,715.72
Uncashed cheques	<u>£ 50.00</u>
Total available	£13,665.72
Less December Cheques	£ 7,731.25
Bank Balance	£ 5,934.47

10.6 External Audit Review – This will be discussed at the February meeting.

11 WEBSITE (ToG)

11.1 Website Representative update – A funding application has been submitted to NCALC for assistance with the Transparency Act. This is for the sum of £485 to assist with training and the running of the website. JMG will send the requirements to conform with Transparency Act to ToG.

12 DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 2nd February 2016

Meeting Closed: 9pm

