

Minutes of the Meeting of Staverton Parish Council

Tuesday 5th July 2016

Staverton Village Hall

Present: Parish Councillors: G Edwards (GE), S Frost (SF), T Gilford (TWG),

T Glover (ToG), J Golding (JFG), M Nightingale (MN), I Weaver (IW)

Clerk – S Porter

Members of the public – One

1 CHAIRMAN’S ANNOUNCEMENTS

1.1 Apologies received – J Gilford (JMG) - hospital, County Councillor Robin Brown

1.2 Subsequent announcements – Nil

2 GOVERNANCE

2.1 Declaration and nature of interest – Finance - Chq No 603 (ToG - payee)

2.2 Consideration of dispensation requests received – Nil

3 OPEN FORUM

3.1 Reports from members of the public – Nil

3.2 Reports from District & County Councillors - Nil

4 APPROVE MINUTES of the Parish Council Meeting held on the **Tuesday 7th June 2016** – Item 8.3 was amended to read “JFG proposed and would also make contact with M Venton”. It was proposed by GE, seconded by SF and all voted in favour that these minutes were agreed as a true and correct record and were signed and dated by the Chairman.

5 MATTERS ARISING

5.1 Dog Fouling Signs – 10 signs have been made for the Parish Council and these will be posted in locations agreed around the village, the DDC Dog Warden will be notified. 6 more signs are needed to complete the project, SF proposed that JFG order the additional signs needed, this was seconded by MN and all voted in favour.

5.2 Stone World, Vine Tree Farm – DDC have no issues with the internet sales from this business. However, should an escalation in sales and traffic occur, they will investigate. JFG proposed that this item be removed from the agenda, seconded by TWG, and all voted in favour.

5.3 30mph Repeater Signs – Due to the distance between the street lights it was agreed by the Parish Council that the Clerk should contact NCC (Ian Boyes) and ask that the 30mph repeater signs be re-installed.

5.4 Fire Pump – An e-mail response has been received from Daventry Museum, they are unable to accommodate the Fire Pump but have suggested the site in Weedon for storage. JFG will contact them and Skylarks will also be approached.

6 BUSINESS

6.1 Terms of Reference for Website Representative – It was proposed by JFG, seconded by TWG and all voted in favour to adopt the Terms of Reference for the Website Rep.

6.2 Review of pavements in the village – MN has reviewed the pavements in the village and produced a letter for Ian Smith (NCC) along with the list. TWG proposed that the Clerk send this letter, seconded by GE and all voted in favour.

6.3 Grass Verges Mowing Contract – ToG has had a meeting with the Contractor. He has advised that strimming will be undertaken; however there has been no evidence of this yet. The grass cutting is still not satisfactory and ToG will arrange another meeting. IW proposed that JFG will investigate other options just in case, seconded by TWG and all voted in favour.

6.4 DDC – “Paint Means Poo” Campaign – The campaign will run for a 6 week period from 5th September where dog mess will be sprayed with a brightly coloured biodegradable paint to highlight the extent of the problem. MN has volunteered to be the sprayer.

7 REPRESENTATIVES UPDATES

7.1 Footpath Representative update (JFG) – JFG is awaiting a meeting with the portfolio holder at NCC and JMG. The outstanding issues have been chased with N Wedgbrow (NCC) but no reply has been received.

7.2 Grass Mowing Representative update (MN) – Discussed at 6.3

7.3 Highways Representative update (SF) – SF and IW attended the DDC Parish Meeting and were not impressed by the attitude of NCC Highways in connection with the policy of repairs for the roads and footpaths

7.4 Playing Field Representative update (ToG) – The sign has been knocked over, and the posts are rotten. Tesco have sent a payment of £9,000 to the Parish Council with the remaining £3,000 released at the end of the project. Quotes for the new equipment have been received ranging between £10-15,000, which will involve the replacement of the swings and tower and surface replacement. A working party will be formed to discuss the way forward and plan of action, and this will be presented to the Parish Council once agreed. The Village Hall Committee will be informed, and maybe the School. The Barn lease will be reviewed at the August meeting and whether the roof repairs are necessary. The gate is being left open, and this needs addressing.

7.5 Street Lighting Representative update (JFG) – The street light next to the playing field is overgrown and the hedge needs trimming back, and also around the light on Manor Road. Street light numbers need adding and a door needs re-fixing on one unit.

7.6 Neighbourhood Plan Representative update (ToG) – 2 working party members have been recruited, JFG and JMG. A consultation document and draft of the plan is being produced. JFG advised that the working party should become a Parish Council committee, for added protection. This will be discussed with the group members.

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAILS
8.1	Application	DA/2016/0431	Site at Whitmill Hill Farm, Badby Lane, Staverton	Reinstatement of rear (all)
	The Parish Council were unable to support this application due to insufficient information on the			
8.2	Application	DA/2016/0564	Badby Lodge Farm, Staverton Road, Badby	Variation
	JFG proposed that the Parish Council does not support the application as a whole, however have been seconded by TWG and with 5 votes in favour and 2 abstentions.			
8.3	Application	DA/2016/0568	The Croft, Croft Lane, Staverton	Listed building replacement
	IW proposed no objections to this application, this was seconded by GE, and with 6 votes in favour			
8.4	Application	DA/2015/1148	Land at The Croft, Croft Lane, Staverton	Listed building outbuilding

	JFG proposed that the Parish Council are unable to support this application due to lack of information in their favour.			
8.5	Appeal	DA/2015/0917	Land at The Croft, Croft Lane, Staverton	Demolition of dwelling
	MN proposed that the original objections submitted by the Parish Council remain; this was seconded by JFG and all voted in favour.			

9 FINANCE (JMG)

9.1 Finance Representative update

It was proposed by TWG that cheques 600, 601, 602, 605 and 606 are paid, seconded by SF and all voted in favour.

It was proposed by MN that cheque 603 be paid, seconded by TWG and all voted in favour (ToG abstained)

It was proposed by JFG that cheque 604 be held until the grass cutting is satisfactory, this was seconded by TWG and all voted in favour.

9.2	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 600	S Porter	Salary & Expenses – June 2016	£189.43		LGA 1972 s112
	Payment	Chq 601	HMRC	PAYE – 2016/17 Q1	£63.60		LGA 1972 s112
	Payment	Chq 602	Village Hall Fund	N/Plan Meetings x 2	£45.00		LGA 1972 s144
	Payment	Chq 603	A Glover	N/Plan Ink Cartridge	£16.75		LGA 1972 s144
	Payment	Chq 604	Nice n Stripy	Grass Verges Cut x 2 (May)	£280.00		HA 1980 s96
	Payment	Chq 605	Jay Holliday	N/Plan Ink Cartridge	£25.99		LGA 1972 s144
	Payment	Chq 606	Anna Manning	N/Plan	£ 49.00		LGA 1972 s144

				Ink Cartridge			
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9.3 Income received

Barn Rent Arrears £5.00

Interest £0.12

Total £5.12

9.4 Bank account balances as at **19.06.16**

HSBC Business £ 8,305.26

HSBC Deposit (Barn) £ 701.27

Total **£ 9,006.53**

Uncashed cheques £ 38.75

Total available **£ 8,967.78**

Less July Cheques £ 669.77

Bank Balance £ 8,298.01

10 CLERK'S CORRESPONDENCE

10.1 DDC – Fixed Penalty Notice for Fly-Tippers – Noted

10.2 PCSO Kev Thompson - Noted

10.3 DDC – Local Code of Conduct for Members – 2015/16 Issues Digest – Noted

10.4 E-On - Increase in Electricity Rates – JFG will contact for a price reduction if the PC moved to a fixed rate contract.

11 WEBSITE (ToG)

11.1 Website Representative update – The transparency documents continue to be uploaded on to the website.

12 DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 2nd August 2016

Meeting Closed: 9:25pm