

# **Minutes of Staverton Parish Council Meeting**

**Tuesday 1<sup>st</sup> March 2016**

## **Staverton Village Hall**

**Present:** Parish Councillors: G Edwards (GE), S Frost (SF), J Gilford (JMG) Chairman,  
T Gilford (TWG), T Glover (ToG), J Golding (JFG), M Nightingale (MN), I Weaver (IW)

Clerk – S Porter

Members of the public – 1 plus County Councillor Robin Brown

### **1 CHAIRMAN’S ANNOUNCEMENTS**

1.1 Apologies received – Nil

1.2 Subsequent announcements – Annual Parish Meeting in April has been moved to accommodate the WI – JMG made this decision on behalf of the Parish Council. JMG asked all to consider the Chairman position for 2016-17, as she would like to step down.

### **2 GOVERNANCE**

2.1 Declaration and nature of interest – Chq No 576 – ToG – Cheque payment for reimbursement of expenses

2.2 Consideration of dispensation requests received – Nil

### **3 OPEN FORUM**

3.1 Reports from members of the public – Nil

3.2 Reports from District & County Councillors

**NCC** – Robin Brown was delighted to be able to attend this evening, being on the Health and Wellbeing Committee has interrupted his attendance recently. The budget at NCC has been approved and vast savings of £65million have been made. Planning a 4 year budget plan has been allowed this year. Bus subsidies will be stopped for non-commercial services; this however will not affect OAP’s. The County Councillor Empowering Fund has been reduced to £5,000 from £10,000. The adult social services budget has been tightened with free care being reviewed. The Leader of NCC has stepped down. The upgrading of the street lighting in Daventry at roundabouts and designated junctions will provide low cost energy efficient lighting.

**DDC** – JMG handed around the precept figures for 2016/17, which were determined at the meeting on 29<sup>th</sup> February. The waste consultation is underway for when the Enterprise contract ends in 2 years. There are plans to increase recycling, with black bins being emptied every 3 weeks. Food waste will still be collected weekly. A nappy service may be provided. The brown bin will become the recycling bin and garden waste will become a new green bin,

which may be chargeable. Retaining the current service will mean an increase in costs of £1million.

**4 APPROVE MINUTES** of the Parish Council Meeting held on the **Tuesday 2<sup>nd</sup> February 2016** – It was proposed by ToG to accept the minutes as a true and correct record, seconded by IW, and all voted in favour. The Chairman signed and dated the minutes.

## **5 MATTERS ARISING**

5.1 Transparency Grant Application – NCALC have approved a grant of £485.00. ToG advised that this can be used to purchase Adobe Acrobat at a cost of £55.00 per year, Windows 365 package for £110.00 and the facility to upgrade the website to enable mobile use for the sum of £300.00. GE proposed that these items are purchased, seconded by MN and with 7 votes in favour, JFG abstained from voting.

5.2 Village Litter Pick – This is planned for Sunday 6<sup>th</sup> March at 10am. The litter collection pack will be arranged through DDC/Enterprise.

## **6 BUSINESS**

**6.1 Annual Parish Meeting – Thursday 28<sup>th</sup> April 2016** – The topics to be included on the Agenda will be the Neighbourhood Plan and Street Light improvements. The leaflet drop could be undertaken at the same time as the Neighbourhood Plan consultation. Invitations will be sent to the PCSO, District and County Councillors, Reading Room Trust, Relief in Need, Education Foundation and the Village Hall Committee. The meeting will commence at 7:30pm. Cheese and wine will be provided. JMG will produce an agenda and leaflet for approval at the next meeting. JFG proposed, TWG seconded and all voted in favour.

**6.2 DDC - Local Plan Consultation Response** – Many thanks were given to ToG and TWG for completing the consultation papers. The Clerk will send to DDC.

**6.3 Phase 2 – Street Lighting** – JFG would like the following to be considered in the next stage of street lighting improvements; the replacement of 3 lamps and 1 wooden pole on the A425. This would be at an approximate cost of £4,500 plus VAT. JMG will provide a finance update at the next meeting to start preparing financially for this project.

**6.4 ANPR Camera – A425** – JFG proposed that the ANPR camera proposed by the Police, outside Woodlands on the A425, be approved, ToG seconded and all voted in favour.

**6.5 School Parking Problems** – SF proposed to remove this item from the agenda, IW seconded and all voted in favour.

**6.6 Dog Fouling Signs** – JFG proposed buying 6 plastic boards to mount the dog fouling signs on, these are at a cost of £9.60 plus VAT each, SF seconded and all voted in favour.

## **7 REPRESENTATIVES UPDATES**

7.1 Footpath Representative update (JFG) – JFG would like to send an official complaint to Michael Clarke, the kissing gates were not approved by the landowners, hence the

installation of the stiles. The Rights of Way team have an obligation to install Kissing Gates as access to the less abled under section 147 of the Highway Act 1980. GE proposed this letter is sent, TWG seconded and with 4 votes in favour and SF, IW and MN abstaining, this vote was carried.

7.2 Grass Mowing Representative update (TWG) – The grass cutting season will commence in 2/3 weeks time with the new contractors, Nice and Stripy. TWG will ensure that the 2.4m cutting width is adhered to.

7.3 Highways Representative update (SF) – On the 11/02 Michael Pell cut back all the hedges and trees along both sides of the Daventry Road, along with siding out the pathways. SF sent thanks to Ian Smith (NCC) for his assistance with this matter. ToG stated that the drain had still not been repaired. SF will check if the small 30mph signs are in place.

7.4 Playing Field Representative update (ToG) – Wicksteed have been booked to undertake the playground inspection. The Tesco “token scheme” is underway this week in the Daventry branch, and this will determine how much grant funding has been allocated to the playground improvements. This could be £8,000, £10,000 or £12,000. TWG proposed a vote of thanks to ToG for all his hard work.

7.5 Street Lighting Representative update (JFG) – The street lighting was discussed earlier in the meeting.

7.6 Neighbourhood Plan Representative update (ToG) – The presentation will take place on Saturday 5<sup>th</sup> March and the invitation leaflet has been distributed throughout the village. The response has been promising, and there should be a good attendance. ToG suggested that the display boards be donated to the Village Hall once the consultation process is finished. Many thanks were given to ToG for his efforts.

## 8 PLANNING

|     | TYPE     | REFERENCE    | LOCATION                                                | DETAIL                                                                                                                                                                                                                      |
|-----|----------|--------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8.1 | Approval | DA/2015/0680 | Land at the former Hospital Site, Badby Lane, Staverton | Erection of four detached dwellings and creation of vehicular access; demolition of former hospital buildings and revocation of outstanding planning permissions for adjoining land (DA95/0751; DA/2013/0727; DA/2014/0483) |

## 9 FINANCE (JMG)

9.1 Finance Representative update

9.2 Update of the HSBC Bank Mandate – JMG advised that all the bank signatories need to be redone for the addition of the new members of the Parish Council.

| 9.3 | Type    | Reference | Payee                     | Detail                                                                                                       | Gross<br>Amount | VAT<br>element | Authority        |
|-----|---------|-----------|---------------------------|--------------------------------------------------------------------------------------------------------------|-----------------|----------------|------------------|
|     | Payment | Chq 575   | S Porter                  | Salary &<br>Expenses –<br>Feb 2016                                                                           | £212.19         |                | LGA 1972<br>s112 |
|     | Payment | Chq 576   | A Glover                  | N/Plan<br>Expenses:<br><br>Display<br>Boards x 3<br><br>£45.00<br><br>Meeting with<br>Badby PC<br><br>£15.80 | £60.80          |                |                  |
|     | Payment | Chq 577   | Image IT                  | N/Plan<br>Printing                                                                                           | £701.69         | £116.95        |                  |
|     | Payment | Chq 578   | Staverton<br>Village Hall | Hall Hire<br><br>N/Plan<br>Meetings<br><br>X 2                                                               | £40.00          |                |                  |
|     | Payment | Chq 579   | Aylesbury<br>Mains        | Removal of<br>street light<br>columns                                                                        | £280.80         | £46.80         | PCA 1957         |

It was proposed by SF, seconded by TWG that all cheques except 576 were paid. All voted in favour.

It was proposed by SF, seconded by MN, and with 7 votes in favour and ToG abstaining, it was agreed that cheque number 576 be paid.

#### 9.4 Income received

£485.00 – NCALC Transparency Fund

#### 9.5 Bank account balances as at **19.02.16**

HSBC Business £ 4,991.73

HSBC Deposit (Barn) £ 701.03

Total **£ 5,692.76**

|                       |                   |
|-----------------------|-------------------|
| Uncashed cheques      | <u>£ 40.00</u>    |
| Total available       | <b>£ 5,652.76</b> |
| Less February Cheques | £ 1,295.48        |
| <b>Bank Balance</b>   | <b>£ 4,357.28</b> |

## **10 WEBSITE (ToG)**

10.1 Website Representative update – The Neighbourhood Plan has been added to the website. The website is also being updated and additional details being added. The Transparency Act details will also be added and JMG will check that all the required documents are displayed. ToG will contact the Clerk for any additional items that are needed.

**DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 5th April 2016**

*Meeting Closed: 9:10pm*