

# **Minutes of the Meeting of Staverton Parish Council**

**Tuesday 3<sup>rd</sup> January 2017**

**Staverton Village Hall**

**Present:** Parish Councillors: G Edwards (GE), S Frost (SF), J Gilford (JMG) Chairman,  
T Gilford (TWG), T Glover (ToG), J Golding (JFG), I Weaver (IW),  
Clerk – S Porter, Members of the public – Nil

## **1 CHAIRMAN’S ANNOUNCEMENTS**

- 1.1 Apologies received – M Nightingale (MN), County Councillor R Brown
- 1.2 Subsequent announcements – Nil

## **2 GOVERNANCE**

- 2.1 Declaration and nature of interest – Chq No 644 – ToG – Personal & Prejudicial, Chq No 642 – JFG & JMG – Personal, DA/2017/1119 – IW - Personal
- 2.2 Consideration of dispensation requests received - Nil

## **3 OPEN FORUM**

- 3.1 Reports from members of the public - Nil
- 3.2 Reports from District & County Councillors – DDC (JMG) – Proposed boundary changes could have an effect on the Woodford Ward (which includes Staverton); this Ward would move to South Northants, and involve a change in MP. The consultation process is underway. The Daventry UTC will be closing in the Summer 2017, it is hoped that the building will be used for other educational purposes. The Northampton College, Daventry, is now open to students. There will be new 3G pitches installed at the Daventry Sports Park, which has mainly been funded for football use; it is thought the hockey will move to one of the Schools. There has been some success in catching fly tippers on CCTV.

**4 APPROVE MINUTES** of the Parish Council Meeting held on the **Tuesday 6<sup>th</sup> December 2016** - The following changes were made

3.1 Add “More will be ordered if there are any further problems with cars parking along the pavement outside the field.

5.1 Add “The Clerk will arrange the meeting”

5.3 The posters were for the Villagers not the noticeboards.

5.5 Add “There was no record of the grass being cut in August”

7.3 Add “The tree still needs pruning/cutting down”

It was then proposed by JFG that the minutes are approved, seconded by TWG and all voted in favour.

**5 MATTERS ARISING**

5.1 Staverton Fire Pump – The meeting between Neil Wallington (Fire Museum) and JFG is yet to take place. The Clerk will continue to try and arrange a meeting to determine the way forward for the location of the Fire Pump.

5.2 DDC – Parish & Town Councils Meeting – SF advised that prior to the meeting she managed to have a discussion with I Boyes (NCC Highways) about the parking issues around the School. At the meeting the use of social media by the local Police was highlighted, raising the visibility of the PCSO’s in the villages and the tweets have been linked to parish websites. The Daventry Canal Arm was discussed, of which Chris Millar is very supportive.

5.3 Grass Mowing Representative – TWG proposed that JFG is the new grass mowing representative, seconded by GE, and all voted in favour (JFG abstained)

5.4 Pavements in the Village - Ian Smith (NCC Highways) has advised that he will visit the village in the New Year and assess the pavements. He stated that these are checked for defects on a 6 monthly basis, and 3 monthly outside of schools. With lack of funding he cannot promise any improvements. SF has offered to accompany him on his visit, and the Clerk will send confirmation to Ian Smith by e-mail.

5.5 Tree outside 2 Home Close – NCC have yet to respond as to whom is responsible for this tree and no tree survey map of the village has been provided. The Clerk will chase up a reply from Sheila Gilder, and also include the tree outside the Village Hall, which has also been reported. There are health and safety issues with the Home Close tree and these will be highlighted in the e-mail.

5.6 Bird Bath, The Green – ToG will bring along the bird bath for approval at the February meeting.

5.7 Willow Trees outside School – These trees have been lopped but no planning application was received by the Parish Council. The Clerk will contact M Venton (DDC) for advice.

## **6 BUSINESS**

6.1 Community Defibrillator – Training & Purchase of Child Electrodes – Leaflets have been distributed to all the villagers, these were provided at a cost of £30 plus VAT (paid - cheque 644). MN paid for the laminating of the leaflets at a cost of £30; this to be added to the cheques for approval at the February PC meeting which will be reimbursed. ToG will arrange the defibrillator training to those persons with first aid/previous medical experience/school workers. IW proposed that ToG purchases a set of children's electrodes, seconded by TWG, and all voted in favour. This will be reimbursed to ToG next month.

6.2 Grass Verges Mowing Contract 2017-19 – The quotes will be discussed at the February meeting. Three quotes will be required, as per financial regulations.

6.3 Red Telephone Box – Grade II Listed Status has been granted.

6.4 Parking situation at HungerBarn, The Orchard – An e-mail has been received from the resident. The Clerk will contact DDC and enquire if a planning application has been submitted or any stopping up order for the grass verge? JFG proposed that as there has been no consultation, and based on the information provided by the resident, the proposed plans are not supported by the PC, seconded by SF and all voted in favour.

6.5 Tree Work at Vine Tree House, Staverton – There are no objections to this work from the PC.

6.6 Paint Means Poo Forum – Tuesday 21<sup>st</sup> February 2017 – MN will be unable to attend and the Clerk will send her apologies.

## 7 REPRESENTATIVES UPDATES

7.1 Footpath Representative update (JFG) – Nothing to report this month.

7.2 Grass Mowing Representative update (JFG) – Nothing to report this month, which has not been covered earlier in the meeting.

7.3 Highways Representative update (SF) – SF reported the poor condition of the Daventry Road and this has been inspected by NCC, the report states that there are no defects which meet the intervention criteria.

7.4 Playing Field Representative update (TWG) – The preparation work for the new equipment is underway. The date of delivery is imminent and once arrived, the action plan for the remaining work and safety surfaces can be arranged. Many thanks were given to the working party for all the hard work over the past few weekends.

7.5 Street Lighting Representative update (JFG) – E-On have not undertaken the replacement street lighting works as yet. There has been a delay in getting the new lanterns; however it is hopeful that this work will be undertaken next week.

7.6 Neighbourhood Plan Representative update (JMG/ToG) – The Plan is moving forward and a meeting has taken place with DDC on 22/12/16. Further grant funding has been requested, however the grant conditions state this must be spent by 31/03/17, due to the end of financial year.

## 8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Planning	DA/2016/1119	<b>The Old House, The Orchard, Staverton</b>	Listed Building Consent for insertion of roof lights into barn outbuilding (revised scheme)
	TWG proposes No Objections, seconded by GE, and all voted in favour.			
8.2	Planning	DA/2016/1137	<b>Site at Whitmill Hill Farm, Badby Lane, Staverton</b>	Construction of detached garage and store
	GE proposed No Comments, seconded by TWG and all voted in favour.			

## 9 FINANCE (JMG)

9.1 Finance Representative update – The spending of the CIL money will be discussed at the February meeting.

9.2 Precept Planning 2017/18 – A copy of the budget sheet was handed to all the councillors. The budget was discussed and agreed and JMG proposed that Staverton Parish Council do precept upon Daventry District Council the total sum of £10,454.50, payable in

two instalments in April and September 2017, seconded by SF and all voted in favour. This is a 3% increase on 2016/17.

It was proposed by IW that Chq No's 641, 643 and 645 be approved for payment, seconded by GE and all voted in favour.

It was proposed by TWG that Chq No 642 be approved for payment, seconded by IW, and all voted in favour (JFG & JMG did not vote)

It was proposed by TWG that Chq No 644 be approved for payment, seconded by IW, and all voted in favour (ToG did not vote)

9.3	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 641	S Porter	Salary & Expenses – Dec 2016	£174.55		LGA 1972 s112
	Payment	Chq 642	Village Hall Trust	Hall Hire SNDP Meetings – Nov & Dec 2016	£180.00		LGA 1972 s144
	Payment	Chq 643	Aylesbury Mains Ltd	Street Light Maintenance Dec 2016	£80.16	£13.36	PCA 1957
	Payment	Chq 644	A Glover	Defibrillator Cards	£36.00	£6.00	LGA 1972 s144
	Payment	Chq 645	HMRC	PAYE Oct-Dec 2016	£114.97		LGA 1972 s112

9.4 Income received:

Barn Rent Arrears	£	5.00
Barn Rent	£	91.67
M Nightingale	£	1,115.00
Allotment Rent x 2	£	30.76
Interest	£	0.07
<b>Total</b>		<b>£ 1,242.50</b>

9.5 Bank account balances as at **19.12.16:**

HSBC Business		£19,401.31
HSBC Deposit (Barn)	£	<u>701.46</u>
Total		£20,102.77
Uncashed cheques	£	<u>1,421.57</u>
Total available		£18,681.20
Less January Cheques	£	585.68
<b>Bank Balance</b>		<b>£18,095.52</b>

## 10 CLERK'S CORRESPONDENCE

10.1 NCC – Draft Budget & Council Plan Consultation 2017-18 – Noted

10.2 NCC – Children's Centre Services Consultation – Noted

10.3 Prince's Countryside Fund - Noted

## 11 WEBSITE (ToG)

11.1 Website Representative update - There are several documents that are required to update the website for the Transparency Act. ToG will send a list to the Clerk.

11.2 Outstanding items to be published on website - Nil

11.3 Items to be published on website from today's meeting - Nil

**11 DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 7th February 2017**

**Meeting Closed: 9:10pm**