

Notes from the meeting of the
Staverton Neighbourhood Development Plan Working Group
held on 31st May 2016 at 19:00pm
at Staverton Village Hall

Present

Karen Edwards (**KE**)
Tony Glover (**TG**)
Jay Holliday (**JH**)
Carolyn Wilson (Illness)

Apologies

Rupert Frost (Prior engagement)
Anna Manning (Work commitments)
Deb Scott (in Australia)

No matters arising from the previous meeting.

TG confirmed finances are all up to date with £1505.00 ring fenced in the Parish Council account.

The current progress of the working group suggests that there is no present need to involve further volunteers at this time. We would like to thank them for offering their assistance and will contact them at a later date as and when required.

The Working Group would like to offer their thanks to Jo Gilford for supplying the relevant documentation regarding other Village Design Statements (VDS) and Neighbourhood Development Plans (NDP). Her assistance in compiling the Staverton VDS is much appreciated.

It was decided not to change the status of the working group to that of a sub-committee of the Parish Council. It was felt that the working group has worked well to date, and that adopting a more formal approach may slow the progress of our work.

The NDP Vision Statement has been published in the Parish Magazine and on the PC website. All comments received have been positive and the Vision Statement has now been adopted.

The immediate next steps in our plan were agreed, to ensure we maintain a focused approach. These are to develop Goals and Objectives and Supporting Policies. It was agreed that a draft set of Goals should be developed. **KE** will develop an initial set of Goals for discussion at the next meeting. Once agreed objectives for each of the goals will be developed together with corresponding supporting policies.

It was agreed that a template will be developed for the policies, and that the group will work on our first policy together. This approach will ensure consistency in terms of both format and content structure, enabling members of the group to work individually on agreed policies.

It was agreed that the goals should cover 6 areas:

Village Amenities

Character of the Village

The community

The Environment

Housing

Infrastructure

These goals will enable us to work out what objectives will be needed, and what steps should be taken to achieve them.

It was decided to defer a decision concerning possible logos and the document cover whilst we continue to produce the contents of the plan. This will be revisited at a later date.

Thanks were given to Carolyn Wilson for producing copies of the proposed policy **S1 Protecting and enhancing the landscape and local countryside character**. After discussion, it was decided to concentrate on defining the goals and objectives before developing the policies any further at this time.

The meeting ended at **21.10**.

The proposed dates for the next meetings are:

Tuesday 14th June and

Tuesday 28th June.