

## **Staverton Neighbourhood Development Plan Meeting**

**26th November 2015 at Staverton Village Hall**

Anna Manning. Jay Holliday. Karen Edwards. Tony Glover

The Village Confines Map as produced by Kirkwells has not been accepted by DDC. They have passed on their comments to Anna. Anna & Tony to rework it, using other villages 'approved' maps as a guide.

Jay advised that there used to be a Village Confines Map and has offered to try and locate a copy.

We need to produce a leaflet to advertise the consultation event. The leaflet should be printed on bright orange paper similar to that which has previously been used for proposed planning matters. It should make people aware of potential local expansion, what the NDP is about and ask for their views.

The consultation event should be held one evening at the village hall and use a PowerPoint presentation to inform the parish.

We need to organise the delivery and collection of the questionnaire. It was suggested that each of us enlist an extra person to help deliver / collect it. Each person should try and target 10 homes to ensure they complete and return the questionnaire. These will be 'targeted' respondents. This will be done at the same time as the general questionnaire drop.

Anna has set up an email address for inclusion in the questionnaire. This is **stavertonnp@outlook.com**.

We need to ensure that the question regarding proposed development sites is included as per DDC requirements (and labelled as such).

Village Hall hire invoice (£20) to be passed onto the Parish Council for payment.

Consultation Event.

Date of the consultation to be decided.

Content to be decided.

Photos of public attending the consultation (for insertion into the plan).

Items for printing to be produced including:

Parish Map definition area.

Village confines map.

Conservation area map.

Informational handouts.

Next meeting to be held 19.00 10th December at the village hall.