

**Minutes of Staverton Parish Council Meeting held on
Tuesday 5th November 2013 at 7.30pm in Staverton Village Hall**

Present: Parish Councillors: T Glover (Chair) (TG), I Weaver (Vice Chair) (IW),
E Kenworthy-Browne (EK-B), J Golding (JG), M Stott (MS),
S Taylor (STa), S Thomas (STh).

Others: 6 members of the public, County Councillor Robin Brown,
District Councillor Jo Gilford, Mrs Sharon Foster (Clerk).

1. Acceptance of Apologies for Absence

S Frost (SF) – holiday.

2.1 Declaration and Nature of Interests

TG declared an interest in item 10.1 as the recipient of cheque number 100437.

2.2 Consideration of any dispensation requests received

None.

3. Open forum

Nothing to report.

4.1 To approve and sign the minutes of the ordinary meeting dated 1st October 2013

The minutes had been circulated. Item 4.2, “ordinary” was changed to read “extraordinary” in the title. Item 15, the date of the extraordinary meeting should read “15th October”.

Proposal: to make the above changes and accept the minutes as a true and accurate record of the meeting.

Proposed by IW, seconded by MS. All in favour. Carried.

4.2 To approve and sign the minutes of the extraordinary meeting dated 15th October 2013

The minutes had been circulated. The order of the proposals for comment on planning application DA/2013/0727 was altered.

Proposal: to make the above change and accept the minutes as a true and accurate record of the meeting.

Proposed by IW, seconded by STa. All in favour. Carried.

5.1 Matters arising from previous meetings

5.1 Modification Order of The Loop, Staverton

A letter from NCC had been circulated. JG requested that full correspondence be in the box as he had responded to NCC but had no reply as yet.

5.2 Staverton Parish Website

TG is in the process of uploading photographs from various events.

5.3 Recovery of debt

A County Court application for recovery of the outstanding debt has been lodged.

5.4 Update on proposed kissing gates on footpath FD8/17

JG will report back to the December meeting.

5.5 Consideration of changing street lighting maintenance contractor and mercury street lighting

MS reported that he had received a map showing a total of 6 mercury lamps although there was a question as to whether one by the allotments is amongst them. The cost of replacing the lanterns and photoelectric cells would be £325 + VAT each through EON. A comparison can now be sought with another contractor. It was noted that any telegraph pole mounted lamps may need to be replaced with new lamp posts.

5.6 Consideration of cutting back foliage and trees on the playing field

A villager had offered to assist in this work.

5.7 Consideration of Barn rent

It was noted that the roof would probably need replacing within the next 2 years at a cost of @£2,000-2,500. A concrete floor could be laid for @£700. More accurate figures will be presented to the December meeting.

5.8 Consideration of advertising the vacancy at the Barn

Adverts would be placed in the village magazine, on the website, village noticeboards and at Skylark Farm at no cost.

6. Representative's Reports

6.1 Footpath representative

A report was received of a dog being attacked by another dog on one of the public footpaths. JG will report to NCC. The owner of the injured dog was advised to contact the dog warden as this is not the first instance of such an attack.

6.2 Highway representative

Nothing to report.

6.3 Street Lighting representative

The street light by The Orchard seems to be working properly.

6.4 Grass Cutting representative

Nothing to report.

6.5 Playing Field representative

TG had researched approximate pricing for various works. These were:

£ 159.00 + VAT	Repair of swings
£1,000.00 + VAT	Replacement of swings in timber
£4,000.00 + VAT	Replacement of swings in steel
£ 110.00 + VAT	Sheets for resurfacing the skate ramp

£ 150.50 + VAT Replacement of rotting ends to skate ramp.

A question was raised as to the whereabouts of ring-fenced monies for the playing field. The Clerk will investigate. Further discussion will take place after the Finance meeting due to be arranged.

6.6 District & County Councillors

District Councillor Gilford reported that grants are available from DDC and should be investigated. There had been a budget meeting within DDC and there was still some debate at the moment regarding Parish support. She had been involved in her first planning appeal

involving Byfield. The Planning Inspectorate had dismissed the appeal. County Councillor Brown reported that he would look favourably on any application from Staverton Parish Council for Empowerment Grant funding.

7.1 Planning Applications - Full Plans available 15 minutes prior to meeting

Planning no.	Description	Location	Comment
DA/2013/0794	Construction of agricultural barn	Staverton Hill Farm, Badby Lane, Staverton NN11 6DE	Proposal: to enquire as to whether there has been sufficient investigation into providing evidence of an agricultural need. Proposed by JG, seconded by EK-B. All in favour. Carried.
DA/2013/0835	Construction of new dwelling	The Croft, Croft Lane, Staverton NN11 6JE	Proposal: Not to support the application on the grounds of overdevelopment – the new property being overlarge and domineering – being too close to a Grade II listed building and inadequate access. Proposed by STa, seconded by IW. 6 for. 1 abstained. Carried.

7.2 Planning Applications - Decisions

Planning no	Description	Location	Decision
DA/2013/0479	Construction of paved area to south of storage barn with rain cover over	Skylark Fields Farm, Shuckburgh Road, Staverton NN11 6JY	Approved
DA/2013/0593	Works to tree in conservation area	The Hungerbarn, The Orchard, Staverton NN11 6JA	Approved
DA/2013/0648	Works to tree in conservation area	Cedars Cottage, The Orchard, Staverton NN11 6JA	Approved

8. Clerk's Correspondence

8.1	DDC	Year book – By email	Noted
8.2	Northants ACRE	Annual report – By email	Noted
8.3	Green Acres	Newsletter – By email	Noted
8.4	Came & Co	Parish Matters – By email	Noted
8.5	DDC	Daventry Calling – By email	Noted
8.6	DDC	Commemoration of start of WWI – by email	Noted
8.7	NCALC Update	Sept/Oct – Already sent by email	Noted
8.8	Wicksteed	Brochure	Noted
8.9	Police	Crime report – Sept to Oct	Noted
8.10	NCC	Consultation – Fire & Rescue Service draft strategic update and review for 2014	Clerk to investigate whether Daventry closure may be included.
8.11	NRHA	Annual Report (Also by email)	Noted
8.12	HSBC	Statements	Noted
8.13	Police	Community Speed Watch	No action
8.14	Clerks & Councils Direct	Magazine	Noted
8.15	NCC	Asset Management Strategy Consultation	Noted

9. Subsequent Correspondence

DDC request for Rough Sleeper count on 7th November. The Clerk to respond.

10. Financial Report

10.1 Accounts for Payment

Cheque	Payee	Details	Amount (GBP)			Authority
			Cost	VAT	Total	
432	S Foster	Salary	203.43	0.00	203.43	LGA 1972 s112
433	S Foster	Expenses	72.18	0.00	72.18	LG(FP)A 1963 s5
434	EON	Electricity	276.50	55.30	331.80	PCA 1957
435	EON	Maintenance	117.34	23.47	140.81	PCA 1957
436	Country Gardens	Mowing	393.00	0.00	393.00	LGA 1972 s214
437	T Glover	Barn materials	13.36	2.67	16.03	LGA 1972 s226

*Proposal: to authorise payment of the above cheques.
Proposed by IW, seconded by STh. 6 for. TG abstained. Carried.*

10.2 Income received

£4,160.00 DDC Precept 2nd payment

£ 16.50 Allotment rental

£ 20.00 Allotment rental

£ 21.25 Allotment rental

£ 12.50 Allotment rental

10.3 Bank account balances as at 30.10.13

HSBC Business £7,868.34

HSBC Deposit £ 0.10

Total £7,868.44

Uncashed cheques £ 0.00

Total available £7,868.44

10.4 Consideration of working group to put together draft budget for financial year 2014/2015

A working party made up of the Clerk, MS, TG, IW, STh and EK-B will meet at EK-B's house at 7.30pm on 19th November.

10.5 Presentation of half year budget figures

The Clerk had circulated the relevant figures.

10.6 Consideration of possible application for County Council Empowerment Grant funding

Discussion took place.

Proposal: to submit an application for works to The Barn and maintenance of the playing field equipment to an approximate sum of £1,000.

Proposed by TG, seconded by MS. All in favour. Carried.

11. New business

11.1 Consideration of appointment of Highways Warden

Discussion took place. No appointment will be made at this time.

12. Date of next Ordinary Meeting of the Parish Council

Tuesday 3rd December 2013.

The Chairman closed the Meeting at 9.30pm.