

# **Minutes of the Meeting of Staverton Neighbourhood Development Committee**

**to be held at the Village Hall, Croft Lane, Staverton,**

**on 17th October 2017 at 7:15pm**

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## **1 GOVERNANCE**

- 1.1 Declaration and nature of interest – None declared

## **2 MINUTES**

- 2.1 Approval of minutes of the meeting held on the 28<sup>th</sup> September 2017

## **3 MATTERS ARISING**

- 3.1 Training in Code of conduct and Standing Orders - Deferred
- 3.2 Format the Housing Needs Statement into the Corporate Format. - Completed
- 3.3 Clarification on whether if the 4<sup>th</sup> Trench of funding has closed can the consultant funding still be accessed. - Completed.

## **4 BUSINESS ARISING**

### **4.1 Consultants**

- 4.1.1 Consultants Site Assessment Report - Deferred
- 4.1.2 Site Assessment Statement: Consultant's comments - Completed

DDC comments - Deferred

Toolkits - Deferred

4.1.3 Site Specific Policies & Site Proposals Map for inclusion in SNDP - Deferred

4.1.4 Health Check of SNDP - Deferred

4.1.5 SEA Statement - Deferred

4.1.6 Reg 14 consultation - Deferred

## **4.2 Documents for adoption**

4.2.1 Site Assessment Statement - Deferred

4.2.2 Consultants Site Assessment Report - Deferred

4.2.3 Consultation Statement - Deferred

4.2.4 Staverton Neighbourhood Development Plan - Deferred

Tasks from meeting with DDC following their comments of the SNDP - Deferred

*Comment 1 - awaiting DDC wording - Policy SC11 will need to be reworded. =*

*Comment 5 - awaiting DDC wording - We have some suggested minor amendments of the village*

*confines based on the work they had undertaken*

*Comment 6 - photos to be inserted/table amended to DDC's format justifying the views*

*Comment 8 - one proposals map to be produced*

## **4.3 Site Update**

4.1.1 Braunston Lane – Condition of Covenant confirmed

4.1.2 Beside the School - Deferred

4.1.3 Site financial viability appraisal - Deferred

## **5 CORRESPONDENCE**

5.1.1 Proposal from R Frost (completed)

5.1.2 Resignation of V Lee (completed)

## **6 CONSULTATION**

6.1.1 PARISH MAGAZINE – December edition - Deferred

6.1.2 Parish Newsletter - Deferred

6.1.3 Parish Consultation Event - Deferred

## **7 FINANCE**

7.1 Submission of grant

## **8 PROJECT PLAN/ACTION PLAN/MEETING SCHEDULE**

18<sup>th</sup> October            Extraordinary Parish Council Meeting – Village Hall

19<sup>th</sup> October            Workshop – TBC

24<sup>th</sup> October            Workshop - TBC

26<sup>th</sup> October            Workshop - TBC

31<sup>st</sup> October            Meeting - TBC

7<sup>th</sup> November Parish Council Meeting

The meeting ended at 20.32

