

**Minutes of the meeting of the**  
**Staverton Neighbourhood Development Committee**  
**held on 28<sup>th</sup> February 2017 at 19.15pm at Staverton Village Hall**

<b><u>Present</u></b>		<b><u>Apologies</u></b>	<b><u>Guests</u></b>
Karen Edwards	(KE)	None	None
Jo Gilford Chair	(JMG)		
Jay Holliday	(JH)		
Ian Weaver	(IW)		
John Vale	(JV)		
Tony Glover	(TG)		
John Golding (JFG)			

**1 GOVERNANCE**

1.1 Declaration and nature of interest

None

1.2 Consideration of dispensation requests received

None

**2 APPROVAL OF THE MINUTES**

2.1 Meeting held on the 16<sup>th</sup> February 2017

JV proposed and JH seconded the minute reference 4.1 be amended to read:

that a revised line in accord with the SNDP policies, to include the preferred proposed sites within the confines is produced.

JFG proposed a further amendment that in accord with the SNDP policies be removed KE seconded the further amendment, all in favour amendment and proposal agreed

**3 MATTERS ARISING**

3.1 SNDP Document Section (4) Insertion of village map demonstrating rurality

3.2 SNDP Document Section (8) Environmental data to be added

Deferred

## **4 BUSINESS ARISING**

### **4.1 Photos for front page**

KE proposed that the postcard of four photos be inserted on the front page of the SNDP document, JH seconded all in favour.

### **4.2 ‘Sign Off’ of para 5.12 within Conservation section**

IW proposed and KE seconded para 5.12 be approved, all in favour, proposal carried.

### **4.3 ‘Sign Off’ of paragraph 8.21 on Telephone box**

It was agreed KE would send a revised paragraph to be inserted into the SNDP

It was agreed to change all bullet points within the SNDP document to points as opposed to ticks or triangles.

It was agreed TG/JH would supply a higher resolution Conservation Area map to be inserted in the SNDP document

### **4.4 Open/Green Spaces map**

TG proposed and JG seconded that the open/green spaces map as circulated with three amendments be approved, all in favour proposal carried.

### **4.5 Protected Views map**

JMG advised she had sat on council meetings and either approved plans where as part of the SNDP process Parishes have either added or taken out protected views accordingly to the plan they are putting forward therefore it is within the remit of the group to amend the open views maps.

TG proposed and JV seconded that the circulated open/green spaces map be amended with three further arrows facing north west in the south west corner as per the original conservation, six in favour one against proposal carried.

TG proposed and KE seconded that a southerly facing arrow be re-instated to behind silver birch

All in favour proposal carried.

#### **4.6.1 Preferred sites: Number of dwellings/boundaries/Presentation within the Plan document/Village Confines map**

IW prop JV seconded that the preferred site of The Beeches has no more than three bungalows as per the Backland development policy under HS 36 and that the site be included within the confines of the village as per the plan circulated.

All in favour proposal carried

JG proposed and JV seconded that two semi detached buildings for older people be included on the Croft site in accord with the declared wishes of the developers and that the site be included within the confines of the village as per the plan circulated with slight amendment.

JV proposed and JH seconded that the preferred site of Silver Birch has: no more than five dwellings in accordance with the SNDP policy MC1.1 and that to enable integration of the site into the village: the entrance should be via Windmill Gardens: the site be of mixed dwellings and varied roof lines: the site include a possible terrace of three or more: and that the site be included within the confines of the village as per the plan agreed at the meeting.

Five in favour, one abstention, one against

#### **4.7 Pre-submission draft to SPC**

It was agreed to meet on Thursday the 2<sup>nd</sup> March at JFG's house to review the current draft of the SNDP before circulation to the Parish Council on the 3<sup>rd</sup> March for discussion at the Parish Council Meeting on the 7<sup>th</sup> March in closed session.

#### **4.8 Pre-submission draft DDC**

It was agreed to meet Wednesday the 8<sup>th</sup> March to discuss feedback from the Parish Council and if required to amend the SNDP prior to circulation to DDC on the 10<sup>th</sup> March.

#### **4.5 'Sign off' of yellow highlighted data within report**

It was agreed to include this task in the meeting scheduled for the 2<sup>nd</sup> March.

#### **4.6 Outstanding Tasks Action Plan**

<b>ACTION</b>	<b>COMMITTEE MEMBER</b>	<b>COMPLETED Y/N</b>
Whole Document – coloured thumb index to be added	Printers	
Pages to be numbered numerically	Jo	
Page Numbers to be added to index on Front page	Printers	
Section 5 Conservation Area – Open/Green Spaces Map to be inserted	All	
Section 7 SNDP - To be written once all other sections agreed	IW	
Section 8 Policies – Allocated Sites map to be inserted	Jo	
Section 8 Policies – Confines map to be inserted	Jo	
Section 8 Policies – Protected Views map to be inserted	Jo	

Deferred until next meeting

#### **4.7 Consultation Statement**

To be reviewed at the meeting of the 16<sup>th</sup> & 23rd March 2016

#### **4.8 Report to Staverton Parish Council & Time constraints**

JV advised he had produced a project plan taking into account the various milestones of the development plan process and dates governed by DDC which confirmed the group were now working to a challenging time constraint if the plan was to be developed by December 2017 before funding ceased.