

Notes from the meeting of the
Staverton Neighbourhood Development Plan Working Group
held on 12th July 2016 at 19:00pm
at Staverton Village Hall

Present:

Karen Edwards

(KE)

Rupert Frost

(RF)

Jo Gilford

(JMG)

Tony Glover

(TG)

John Golding

(JFG)

Jay Holliday

(JH)

Apologies:

Anna Manning

(AM)

Carolyn Wilson

(CW)

Guests:

Ian Weaver

Matters arising from the previous meeting

JMG is still awaiting information regarding the development status of a Special Landscape Area.

JMG and CW have not yet met up to discuss Policy Development. A meeting will take place when CW is available.

JFG has partially completed the History of Staverton. He sought clarification as to the reason for a history section, in order to inform how he proceeds. JMG responded stating that it provides the context for our case for why and how we would like development to take place going forward. JFG will complete a draft and circulate to the group for comments.

JMG spoke about Moulton Parish Council's NDP submission and how DDC have disagreed with the findings of the independent enquiry. She stated that this highlights the need for a clear audit trail within the consultation document, that shows decisions come from parishioners via consultations.

The group agreed to think about the relationship between goals and policies, in order to discuss it at the next meeting.

Working Group Status.

JFG suggested that the working group change its status to become a Parish Council Sub Committee. This was discussed and it was agreed that JMG would undertake a benchmark with Alan Chantler (Chair of DDC), and a few other Parish Councils to ascertain whether their groups act as sub committees or working groups. She will report back to the group at the next meeting.

Consultation Document / Draft Plan / Proposed Policies

No more information has been added since these were last circulated. These documents will be populated as the process proceeds. It was agreed that discussion of these items be deferred until the next meeting.

Goals

A short discussion took place regarding the proposed goals. JMG suggested that we streamline our 6 current Goals into 3 that relate to A Sustainable Community, The Environment, and Management of Change. None of the content of the existing goals will be lost, as it will be incorporated within the 3 areas suggested. It was agreed that JMG would undertake the amalgamation of this information and circulate to the group for discussion at the next meeting.

Proposed Development Sites.

The working group worked through a list of proposed development sites, as derived from the questionnaire results. Sites were discounted if they did not meet the criteria (established from relevant data within the questionnaire), or were not viable e.g. covered by a covenant. JMG will annotate our reasons against sites that were discounted. TG to circulate the Staverton Planning Policy document to the group.

Public Consultation Event.

It was decided that a list of the remaining possible sites be produced for inclusion in the next Public Consultation Event (PCE). It was agreed that this will be held on Saturday 17th September 2016 at 11am. The format of the meeting will be similar to the last PCE, a brief presentation will be given on the working group's progress since the completion of the questionnaires. Parishioners will be given the opportunity to vote on their preference of proposed development sites. Voters will be identified via an electoral roll list and given a voting slip. Those not on the electoral roll will be recorded on the bottom of the sheet. The voting slips will be posted into a sealed box. TG was tasked with producing a notice for insertion into the Parish Magazine. JMG will obtain an electoral roll for the parish.

Tasks:

JMG: To confirm the development status of Special Landscape Areas.

To reconstruct the current 6 Goals into 3

To contact Alan Chantler (DDC) and other Parish Councils to enquire about the status of their NDP groups.

To annotate reasons against proposed development sites that the Working Group discounted.

To obtain an electoral roll for the parish.

CW: To meet up with **JMG** re: Policy Development.

JFG: To produce a draft village history and circulate to the group.

TG: To distribute a copy of the Staverton Parish Council Planning Policy.

To continue to populate the Consultation Document.

To produce and circulate a draft notice of the next Public Consultation Event, for insertion into the parish magazine

The meeting ended at 21.20.

The proposed date for the next meeting is: **Tuesday 26th July 2016 at 19.00.**