

**Notes from the meeting of the**  
**Staverton Neighbourhood Development Plan Working Group**  
**held on 28<sup>h</sup> June 2016 at 19:00pm**  
**at Staverton Village Hall**

**Present**

Tony Glover (TG)

Jo Gilford (JMG)

John Golding (JFG)

Jay Holliday (JH)

Carolyn Wilson (KW)

**Apologies**

Karen Edwards (Holiday)

Rupert Frost (Injury)

Anna Manning (Work commitments)

**Guests:** Ian Weaver

No matters arising from the previous meeting.

**Volunteers:**

The application of two parish councillors to join the working group has been approved and the group would like to welcome Jo Gilford and John Golding to the Staverton Neighbourhood Development Plan Working Group.

**Objectives:**

CW to clarify the correct wording for the Objectives. At present, they are:

**Housing:** To ensure that any housing proposals provide different types and size of accommodation to meet the needs of the community and are of a design that is consistent with the character of the immediate locality.

**Environment:** To safeguard the current opportunities for landscape, recreational and ecological facilities whilst minimising the environmental impact of new developments.

**Infrastructure:** To support and enhance the use of footpaths and bridleways, ensure that any development maintains adequate off street parking and safe traffic movement and guarantee utility and broadband / mobile providers keep pace with any growth.

**Character of the Parish:** To protect the landscape, character and sustainability of the parish.

**Community:** To provide for the social & environmental sustainability of the parish.

**Village Amenities:** To protect and enhance local community assets and recreational facilities.

### **Village Design Statement (VDS).**

It was decided that we delay the production of the VDS at present and concentrate on the Consultation Document and the Draft Plan.

### **Consultation Document and Draft Plan.**

JMG made presentations of the Consultation Document and Draft Plan. The work carried out so far was detailed and explained. A copy of both the Consultation Document and the Draft Plan to be circulated to all members and comments regarding them are invited.

### **Tasks:**

**JH** to distribute the list of proposed development sites along with the relevant figures obtained from the questionnaire. **JH** will also populate the Raw Dara section of the Consultation Document.

**JMG** to send out copies of the Consultation Document and Draft Plan to all members so that it may be evaluated and commented upon. **JMG** to confirm the development status of Special Landscape Areas, Village Confines and Conservation Areas.

**CW** to circulate the updated version of the Objectives to all members. **CW** to meet up with **JMG** Re: Policy Development.

**JFG** to produce the village history section for the NDP.

**TG** to continue to populate the Consultation Document.

The meeting ended at **20.30**.

The proposed date for the next meeting is: **Tuesday 12<sup>th</sup> July 2016**.