

**Staverton Neighbourhood Development Plan Working Group Meeting**

**22<sup>nd</sup> Mar 2016 at 19:00pm**

**Staverton Village Hall**

**Present**

Karen Edwards (**KE**)

Tony Glover (**TG**)

Jay Holliday (**JH**)

Anna Manning (**AM**)

Deb Scott (**DS**)

Carolyn Wilson (**CW**)

Tony Wilson (**TW**)

The working group welcomed Carolyn & Tony Wilson to the meeting.

**JH** reported that around 90 questionnaires had been received back so far.

**AM** produced a copy of the Staverton Village Design Statement (VDS) along with the recommendations from Daventry District Council (DDC) regarding its completion.

It was decided that the project will be quite involved and could take some time to complete.

**TG** to investigate if the VDS is required for the Neighbourhood Development Plan (NDP) and whether it is possible to obtain Grant funding for the VDS project.

**TG** to ask DDC who is required to contact those named on the Schedule 1 contacts list.

**TG** reported that the final accounts report has been returned to Groundwork UK. As any unspent funds need to be returned to them, a cheque for £765.87 will be raised and sent to them by Staverton Parish Council (SPC).

**TG** to investigate and apply for further funding for the NDP from Groundwork UK.

**JH** gave a presentation and explanation of the proposed questionnaire responses. Discussion took place regarding the best method of presenting the information. It was decided that the working group will be assembling the policies using raw data. They can look at how best to display that data nearer the time.

**CW & TW** offered to look at other parishes NDP's and put together a list of possible policies in time for the next meeting.

The meeting ended at 20.50.

The next meeting is scheduled for **19.00 on Tuesday 19<sup>th</sup> April.**

