

**Notes from Extraordinary Meeting**  
**of the**  
**Staverton Neighbourhood Development Plan**  
**Working Group**

Friday 18<sup>th</sup> March 2016. Start 4pm.

Venue: 5 Church Fields, Staverton.

Present: Karen Edwards (KE), Tony Glover (TG), Jay Holiday (JH), Deb Scott (DS)

Apologies: Anna Manning

A meeting was called to discuss SNDPWG policy on who should be included in consultations regarding the SNDP.

Our initial approach was that only residents of the Parish should be consulted by means of the questionnaire. However, following feedback from TG regarding his conversation with Mr Quereshi at Daventry District Councils planning department, and reference to the Neighbourhood Planning Policy Guidance document, it was suggested that landowners may also be eligible for a questionnaire. Given the groups uncertainty on this issue, it was agreed that TG would raise the matter with the Parish Council at the next meeting on April 5<sup>th</sup>, and that we will abide by their decision.

A document was circulated regarding proposed Terms of Reference relating to the SNDPWG. After much discussion, TG was tasked with adapting the contents to conform with the Parish Councils' Standing Orders. This will be circulated to all working group participants for their consideration and suggestions.

The meeting ended at 17.10.

The next meeting will be held 19.00 on 22<sup>nd</sup> March 2016 at the Village Hall