

**Minutes of the Meeting of Staverton Parish Council/Staverton Neighbourhood
Development Plan Committee**

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Tuesday 12th September 2017

Staverton Village Hall

Present: G Edwards (GE), K Edwards (KE), S Frost (SF), J Gilford (JMG), T Gilford (TWG), T Glover (ToG), J Golding (JFG), J Holliday (JH), V Lee (VL), M Nightingale (MN), J Vale (JV), I Weaver (IW), Clerk – S Porter

1 CHAIRMAN’S ANNOUNCEMENTS

- 1.1 Apologies received – Nil
- 1.2 Subsequent announcements – Nil

2. GOVERNANCE

- 2.1 Declaration and nature of interest – JFG – SNDP Committee (Personal)
- 2.2 Consideration of dispensation requests received – Nil

3. BUSINESS

3.1 Ratification of preferred site selection for inclusion in the Staverton Neighbourhood

Development Plan as recommended by the Staverton Neighbourhood Development Plan Committee

JMG opened the meeting and provided a copy of the briefing note to be read verbatim to all present. The briefing note covered the areas of, Governance, Why we are here, communication, consultation, parish questionnaire, professional assistance, and procedure for tonight. The chairman asked for the report to be appended to the minutes.

The SNDP Committee were formed by the PC when the threat of development came to the village in 2015, and the whole of the community have been encouraged to become involved,

however to-date only 14 had joined the committee. Regular reports from the SNDP Committee have given at the PC Meetings each month. The Parish Website and Magazine have been useful in keeping residents up to date. The Parish Questionnaire has been completed and the views feedback. A Housing Needs Survey has been undertaken, indicating a need for 15 homes in the village. The SNDP needs to be completed by March 2018.

The Chairman explained this meeting was for the PC to vote on which sites it wished to include within the neighbourhood development plan and confirmed after taking advice from NCALC all parish councillors can vote at the meeting, both those who are on the SNDP committee formally along with those that are on the committee in their own right.

GE is not happy that IW can vote as a member of the public on the SNDP Committee but also as a parish councillor, JMG reiterated she has taken advice from Danny Moody (NCALC) who has confirmed that all parish councillors are entitled to vote. The clerk advised the council to take Danny Moody's advice. JFG, advised that IW will be in breach of the Code of Conduct if he voted. JMG advised it is for a Parish Councillor to determine if they cannot vote under the code of conduct.

GE stated that this is not a personal attack on IW, it is to do with the SNDP Committee voting process.

JFG would like it minuted that the housing type mix/community benefit information needs to be in more detail than that listed on JMG's directive notes. There are two sites to be voted on at this meeting, the Braunston Lane site and the School site. JFG advised that the latest minutes from the SNDP Committee have yet to be approved so there is no ratification of sites to be agreed upon. JFG asked JMG if the complaint made against her was as a District or Parish Councillor. JMG replied it was as a District Councillor

JMG had circulated the draft minutes from the meeting held on the 7th September which indicated the vote on sites had been 4 for the site next to the school, 3 against and one abstention, therefore the school site would be included within the plan.

She had also circulated KE amendments to the minutes advising she had voted against the site therefore the vote would be 4 in favour, 4 against. On a chairman's casting vote the site next to the school would be included within the plan.

JFG requested that he be allowed to read a brief report on the Localism Act 2011 and that it be appended to the minutes. The report covered the areas of: development in the Village, the plan itself, housing, traffic problems, site selection, car park and the final outcome to include the site next to the school in the plan.

JMG quoted from her earlier briefing that whatever sites are determined to be included in the plan this evening could change pending further consultation and receiving the report from the consultants.

GE proposed not to ratify the site decisions made by the SNDP Committee, no one seconded this proposal. GE's proposal was subject to an amendment as detailed below.

JFG proposed an amendment to GE's proposal, that the following be added: as there was doubt over the validity of the voting decision, seconded by GE, and with JFG and GE voting in favour and SF, MN, IW, ToG, TWG and JMG against. This was not carried.

ToG proposed that the PC vote to agree on the two sites Braunston Lane and the site next to the school be included in the plan, seconded by SF, and with ToG, SF, MN, IW, TWG and JMG in favour and GE and JFG against. This was carried.

JFG will advise the developers of the outcome of the decision reached this evening and confirm that full details will be available in the Site Assessment document of how this selection was arrived at once this was completed and submitted.

GE asked that as there was no further need for commercially sensitive closed meetings now the decision has been reached can all minutes be published as per the resolutions in place.

GE asked why ToG have proposed these sites. ToG stated that he has been on the Committee for three years and after all the due processes were correctly followed the sites put forward appear to be the best for the village.

Meeting Closed: 8:55pm