

# **Minutes of the Extraordinary Meeting of Staverton Parish Council**

**Tuesday 23rd January 2018 – 7:30pm**

**Staverton Village Hall**

**Present:** Parish Councillors: G Edwards (GE), S Frost (SF), J Gilford (JMG), T Gilford (TWG), T Glover (ToG) (Chairman), M Nightingale (MN), I Weaver (IW), Guest – Claire Bradley (Kirkwells), Clerk – S Porter and 7 members of the public

## **GOVERNANCE**

1.1 Apologies – J Golding (JFG)

1.2 Declaration and Nature of Interests – Nil. GE reminded councillors that being a member of any political party should be recorded on the Register of Interests form.

**2 OPEN FORUM** – The traffic survey has been completed and the PC are awaiting the results. These will be required before the SNDP is submitted for Regulation 14.

The Parish Magazine contains an advert for hiring of the School Hall, it was requested that this be discussed by the PC.

Concerns were raised with the figures regarding the respondent's feedback of those in favour of housing development in the village. Only 3 out of the 11 anomalies/errors put forward were approved to be changed and it was asked that the data is analysed and reported back at the next PC meeting.

It was requested that the PC write a letter to Avant Homes to confirm that the SNDP will continue with no sites listed. Only verbal communication has been given so far by JMG.

## **3 BUSINESS**

3.1 NCC 2018 -19 Budget Consultation Phase 2: Questionnaire – MN proposed that the comments provided by the PC following the recent workshop, be submitted, seconded by IW and all voted in favour.

3.2 Amendment of Minutes – Defer to February meeting.

3.3 NCALC – Whole Council Development Session – Defer to February meeting.

3.4 DDC - Settlements & Countryside Local Plan - Part 2 Draft Consultation – Following a recent workshop and amendments discussed at the meeting, it was proposed by GE that the response from the PC to the Sustainability Appraisal be submitted, seconded by SF and all voted in favour.

It was proposed by JMG, seconded by TWG that the response to the Consultation be submitted, 6 votes in favour and 1 abstention. These will be available to view on the village website.

3.5 Defective Street Lamp – Windmill Gardens – Defer to February meeting

3.6 Parking – Approve reply for the villager’s e-mails – Defer to February meeting

## **4 STAVERTON NEIGHBOURHOOD DEVELOPMENT PLAN**

### **4.1 Guest – Claire Bradley (Kirkwells)**

4.1.1 Regulation 14 – All documentation has been sent for the Health Check, and to DDC and Kirkwells. Regulation 14 is the first time that the Plan reaches the formal stages. Consultation will be undertaken with all statutory consultees and the village. The PC will formally agree and minute the decision to go to consultation (which will last a minimum of 6 weeks). This will be on the website, with forms available and the deadline dates shown. Drop-in events will be held.

At the end of the 6 weeks, all comments will be recorded “word for word”. No personal comments will be accepted and people will be advised that e-mail responses are preferred, for accuracy purposes. Recommendations will then be agreed by Kirkwells and the PC, and once approved, will be submitted to DDC for Regulation 16, due around May 2018. There will then be another 6 week consultation, an examiner will be appointed then the Plan will go to Referendum, planned for Sept-Nov 2018.

4.1.2 Health Check – The document has been received and the comments from DDC and Kirkwells will be reviewed at workshops over the next few weeks. These were agreed to be held on Tuesdays and Thursdays to reach the deadline of 31<sup>st</sup> March 2018.

4.1.3 DDC – SEA – It has been confirmed by DDC that a full SEA is not required.

4.1.4 Parish Newsletter – Several amendments were discussed. GE proposed that the “all about risk” statement is removed, seconded by IW and with 2 votes in favour (GE, IW) and 5 against (ToG, JMG, SF, MN, TWG). This was not carried.

GE proposed an amendment to the newsletter, which will have the percentage figures removed and replaced with words, this was seconded by MN and with 5 votes in favour (GE, ToG, JMG, SF, MN, TWG) and 1 abstention (IW).

It was then proposed by TWG that the newsletter be printed and distributed as soon as possible, seconded by IW and with 6 votes in favour and 1 against (GE).

**Meeting Closed: 9:40pm**