

Minutes of Staverton Parish Council Meeting

Tuesday 2nd February 2016

Staverton Village Hall

Present: Parish Councillors: G Edwards (GE), S Frost (SF), T Gilford (TWG),
T Glover (ToG), J Golding (JFG) Chairman, M Nightingale (MN), I Weaver (IW)

Clerk – S Porter
Members of the public - Nil

1 CHAIRMAN’S ANNOUNCEMENTS

1.1 Apologies received – J Gilford (JMG) – Work

1.2 Subsequent announcements – Reading Room Trust –JMG missed the recent meeting as she was only given a days’ notice to attend. TWG proposed that we write a letter asking for more time to be given, this was seconded by MN and all voted in favour.

IW proposed that in the same letter we ask for the latest set of accounts also be submitted, this was seconded by MN and all voted in favour. (ToG abstained from the voting)

2 GOVERNANCE

2.1 Declaration and nature of interest - ToG – Cheque No 571- Payment for reimbursement of expenses (Parish Newsletter Article)

3 OPEN FORUM

3.1 Reports from members of the public – Nil

3.2 Reports from District & County Councillors – Nil

4 APPROVE MINUTES of the Parish Council Meeting held on the **Tuesday 5th January 2016** – The sentence relating to the “floor settlement” was removed from Item 7.6. It was also stated by IW that, as previously resolved, the minutes need to be more concise, with less detail and more bullet points instead. These minutes were then approved as a true and correct record by ToG, seconded by TWG, and all voted in favour.

5 BUSINESS

5.1 School meeting with the Parish Council to discuss parking problems – A meeting was held on 18th January with the School, Governors, SF & JMG. The main concern is the children and their safety. Comments from the Parish Council over any single yellow lines were that these could not be enforced. The school will be undertaking a survey within

the village, and will ask the Parish Council to discuss the options again following the results provided. This will be at the June meeting, and it is hoped that the school and many parents will attend. TWG proposed that the Clerk contact NCALC for legal responsibilities that the Parish Councils have with Schools, this was seconded by GE, and all voted in favour.

A letter was also copied to the Parish Council from Mrs H Davis, who lives close to the School. This letter details the parking issues caused, along with photographic evidence. ToG proposed that the PC send a letter of support for this complaint to the School, this was seconded by SF, and all voted in favour.

5.2 Vine Farm Storage Units – Following the clarification from a DDC Planning Enforcement Officer, GE is satisfied that the concerns raised with selling to the public have been dealt with from these Units.

5.3 Parking/Damage to the grass verges – Many verges throughout the village have been affected by parked vehicles, and GE proposed that he write an article for the Parish Magazine (deadline for submission is 9th March), this was seconded by MN and all voted in favour.

5.4 Clean for the Queen Weekend – 4th to 6th March 2016. There is a litter problem identified on the A425 roundabout, along Badby Lane and in other areas of the village. ToG proposed that he will co-ordinate the Litter Pick for that weekend, seconded by GE, and all voted in favour.

5.5 Working party to undertake voluntary tasks within the village – This will be deferred to the April meeting, and jobs can be identified whilst on the litter pick.

5.6 Local Plan – Briefing Sessions and Workshops – ToG attended the Briefing Session in Daventry earlier today and Parish Councillors were asked where they would like future development to take place within the District. The consultation is running until 11th March, and all Parish Councils are urged to respond. SF proposed that ToG and TWG prepare a response to the consultation and bring their suggestions to the next meeting, this was seconded by GE and all voted in favour.

5.7 Braunston Lane Play Area – Safety Inspection will be undertaken by Wickstead. This was proposed by TWG, seconded by SF and all voted in favour.

5.8 The Green – What to do with the Beech Tree Stump? – SF proposed that the stump be carved out and a bowl installed, IW seconded and all voted in favour. This work will be undertaken by ToG and GE.

5.9 NCALC – Important Changes to External Audit – It was agreed by all that the NCALC opt-in choice will be the best solution from 2017. JFG raised concerns as to whether these Audit costs have been budgeted for in future years.

5.10 Neighbourhood Development Plan – Village Confines Map – ToG produced a map which needs to be agreed by the Parish Council, as this will be part of the Neighbourhood Plan Consultation. All development inside the red boundary is more likely to be given permission. Once approval is received from all, and also Tom James (DDC) this can go to print.

6 REPRESENTATIVES UPDATES

6.1 Footpath Representative update (JFG) – There has been no communication from Nick Wedgbrow despite e-mails from JFG regarding the stiles and unmanageable paths. It was proposed by TWG, and seconded by IW and all voted in favour that JFG be able to contact the Head of Department within the Rights of Way Office, should no response be received.

6.2 Grass Mowing Representative update (TWG) – TWG will meet with the new contractor (Nice n Stripey) before the start of the mowing season. This will be scheduled for early March time in preparation.

6.3 Highways Representative update (SF) – SF has been in contact with Ian Smith (NCC) with regards to undertaking the hedge cutting along the Daventry Road. Michael Pell will be undertaking the work shortly and before the bird nesting season. A collapsed drain cover in Daventry Road has been reported into Street Doctor. It was reported that the 30mph signs have disappeared whilst the roadworks were underway, and SF will chase Highways up to get these replaced.

6.4 Playing Field Representative update (ToG) – A grant application for play equipment funding is underway. The Wicksteed Safety Inspection will be used to determine what the funds will be spent on. GE proposed that the Parish Council support the application and the proposed improvements read out by ToG, this was seconded by MN, and all voted in favour.

6.5 Street Lighting Representative update (JFG) – Aylesbury Mains are chasing payment of their invoice, this will be held until the work has been completed. The old columns are still to be removed and placed in storage. It was reported that the street light on the corner of Glebe Lane is out.

6.6 Neighbourhood Plan Representative update (ToG) – There have been 2 further meetings held and a leaflet drop is planned for 25th February, to advertise the Consultation Event, which will be held in the Village Hall on Saturday 5th March from 11am. Questionnaires will then be delivered and collected back in a few days later. 3 preferred development sites need to be determined. Members of the public are invited to join the working party.

Meetings have been held with Badby PC to get advice. West Haddon's Neighbourhood Plan was approved by the parishioners last week.

SF proposed that Andrew Grainger be notified, this was seconded by MN and all voted in favour. The e-mail will state "Further to our e-mail sent to you in January, I write to update you of the following "The Staverton Neighbourhood Plan is advancing, under which 3 sites will be identified for development. Under that arrangement, your site may well be one of those chosen, should this be the case, this would allow development to be prioritised without setting a precedence elsewhere"

7 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
7.1	Application	DA/2016/0012	The Croft, Croft Lane, Staverton	Listed Building Consent for removal of chimney and fireplace

				in sitting room and return of blocked windows to glazed mullion windows; replacement of window in north wall of sitting room with pair of glazed oak doors; removal of 20 th century fireplace in kitchen to reveal inglenook
ToG proposed, MN seconded and all voted in favour that the following comment be submitted: The Parish Council have No Objections providing there are no external changes to the chimney stack.				
7.2	Application	DA/2016/0045	The Old Post Office, Manor Road, Staverton	Remove tree subject of Tree Preservation Order DA360
GE proposed, TWG seconded and all voted in favour of No Objections.				
7.3	Appeal	DA/2015/0662	Badby Lodge Farm, Staverton Road, Badby	Change of use from residential (C3) to mixed use comprising residential (C3) and residential training centre (C2) – Retrospective (Resubmission)
The Parish Council will continue to object to this application and confirmation has been forwarded to the Appeal Officer.				

8 CLERKS CORRESPONDENCE

8.1 DDC - Ageing Well Consultation – This is a survey aimed at the Over 50's and is available to complete online.

9 FINANCE (JMG)

9.1 Finance Representative update – All accounts balance.

9.2 Update of the HSBC Bank Mandate – All Parish Councillors need to present themselves at the bank with the mandate to enable all signatories to be added.

TWG proposed that Chq No's 570, 572 and 574 be paid, GE seconded and all voted in favour.

SF proposed that Chq No's 571 & 573 are paid, IW seconded and all voted in favour (ToG abstained from voting)

9.3	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 570	S Porter	Salary & Expenses – Jan 2016	£179.71		LGA 1972 s112
	Payment	Chq 571	A Glover	Refund payment for Newsletter	£25.00		

				article re Neighbourhood Plan			
	Payment	Chq 572	HMRC	PAYE 2015-16 Q3	£52.40		LGA 1972 S112
	Payment	Chq 573	Staverton Village Hall	Hall Hire x 2 N/Plan Meetings	£40.00		
	Payment	Chq 574	E-On	Street Lighting Oct – Dec 2015	£474.60	£79.10	PCA 1959

9.4 Income received

£ 5.00 – Barn Debt Arrears

9.5 Bank account balances as at **19.01.16**:

HSBC Business	£10894.44
HSBC Deposit (Barn)	<u>£ 701.03</u>
Total	£11,595.47
Uncashed cheques	<u>£ 5,656.00</u>
Total available	£ 5,939.47
Less January Cheques	£ 771.71
Bank Balance	£ 5,167.76

10 WEBSITE (ToG)

10.1 Website Representative update – The Transparency Grant Application has been submitted and we await a response in due course.

11 DATE OF NEXT PARISH COUNCIL MEETING – TUESDAY 1ST MARCH 2016

Meeting Closed: 9.27pm