

# **Minutes of the Meeting of Staverton Parish Council**

**Tuesday 7th August 2018**

**Staverton Village Hall**

**Present:** Parish Councillors: G Edwards (GE), S Frost (SF), J Gilford (JMG), T Gilford (TWG),

T Glover (ToG) (Chairman), J Golding (JFG), M Nightingale (MN), I Weaver (IW), Clerk – S Porter and 8 members of the public

## **1 OPENING PROCEDURES**

1.1 Apologies received – R Brown (NCC), R Frost (DDC)

1.2 Subsequent announcements - Nil

## **2 GOVERNANCE**

2.1 Declaration and nature of interest – 10.1 – IW (friend of applicant), Chq 750 – ToG (cheque payment). New Register of Interest forms were handed in for TWG & JMG

2.2 Consideration of dispensation requests received - Nil

## **3 GUEST**

3.1 Sgt Sam Dobbs – Northamptonshire Police – Daventry Neighbourhood Sergeant – A report was given detailing the areas covered and the way the policing team runs. The area covered involves 70 parishes, many of which are rural communities. Incidents are logged by priority basis, using the threat, harm and risk process. The Daventry area is a low crime risk, resulting in staff moving to other high risk areas. Over the past 5 years savings of around £20million have been made, resulting in a reduction of 12 PCSO's down to 6 and 6 Police Officers down to 5 in the Rural Team. Parishes can fund their own PCSO's and from 1st September 2018, there will be 5 of these being funded. Operation Viper is currently running throughout the District. There will be a new PCSO for Daventry Rural South from later this week. The public advised Sgt Dobbs about the problems with parking around the School. Letters can be sent from the Police to owners of the offending vehicles and A5 cards can be issued for windscreens. The 101 System was explained and the extension number of 341010 (Daventry Police Station Front Desk) given.

## **4 OPEN FORUM**

4.1 Reports from members of the public (excluding SNDP items) - Nil

4.2 Reports from District & County Councillors

**DDC (JMG)** – Confirmation was given that charities will be able to get a refund on the annual garden waste charge. JMG is part of the Rural Organisation Group who are dealing with the unitary process. There have been around 6000 responses to the recent consultation and the 2 unitary system is looking the most likely. The Local Plan Part 2 consultation process will begin next week.

## **5 MINUTES**

### **5.1 APPROVE MINUTES** of the Extraordinary Meeting held on **Tuesday 12th July 2018**

GE advised that the Present list excluded GE and SF. After this was amended, GE proposed that the minutes be approved as a correct record of the meeting, seconded by JMG and all voted in favour (JFG abstained).

## **6 MATTERS ARISING**

6.1 Weed killer on grass verge – Daventry Road – JFG advised that he had visited the residents and placed signs re dog fouling on the grass verges. JFG stated that Roland Maplethorpe had specifically denied that he had made any such complaint. He further questioned as to where the complaint had come from. To avoid any discrepancies of this kind we should ask for complaints to be made in writing to the clerk, as per our usual practice. ToG proposed that the signs are now removed, seconded by MN and with 2 votes in favour and 5 abstentions, this proposal was carried.

6.2 Professional binding of Parish Records – JFG advised that the parish council minutes can be professionally bound by Image IT at a cost of £3.50 per year. JFG proposed that £50.00 is allocated for the work, seconded by SF and all voted in favour.

6.3 Street Lighting Upgrade – An updated quote has been received from E-On for the street lighting upgrade for the total sum of £3,844.00 plus VAT. JFG proposed that the order is placed by the Clerk seconded by IW and all voted in favour.

6.4 Asset Register update – Defer until the street lighting upgrade has taken place.

6.5 DDC – Community Governance Review – Nothing included which will affect Staverton parish.

6.6 Visibility hazard from over hanging Pocket Park branches – ToG advised that he had cut back the overhanging shrubbery to increase the visibility. JFG asked, given that the trees were in the Conservation Area. Had the DDC Arboriculture Officer been contacted. He was told not.

6.7 Replacement picnic tables in Playing Field – IW proposed that two wooden benches are ordered at a cost of £184.00 plus VAT each, seconded by SF and all voted in favour. This will be paid for using the Waitrose grant funding received recently.

## **7 BUSINESS**

7.1 New Model Standing Orders 2018 for Review – SF proposed that the review is deferred until the October meeting, seconded by GE and all voted in favour.

7.2 National Grid Gas – Draft Lease of the Gas Site, Daventry Road, Staverton – The draft lease has been received from Cadent Gas Ltd. JFG has contacted NCALC for details of the legal team which the PC can use. The details of LGSS have been received and JFG proposed that advice is taken with regards to the 999 years lease and also the peppercorn rent offered, seconded by JMG and all voted in favour.

7.3 Traffic Calming scheme for the Village – The quotation has been received and approved by NCC Highways. The grant application to DDC will include one gateway, and 2 vehicle activated signs (one of which will be battery operated and can be moved), the speed limit will also be reduced on the east side of the village to 50mph by the Hotel. JMG proposed that the application is submitted, with e-mail confirmation received from Ian Boyes, NCC Highways, that the west side speed limit reduction to 50mph will be funded by NCC, seconded by SF and with 5 votes in favour and 2 against (JFG and IW).

7.4 New PC Website – One quote has been received for the sum of £450.00. Two more quotes are awaited.

7.5 Replacement of Playing Field vehicle access gate – IW proposed that a wooden gate be ordered, seconded by TWG and all voted in favour (JFG abstained).

7.6 Wooden Climbing Frame in Playing Field – Quotes are required and funding opportunities explored.

7.7 Braunston Lane Footpath – Photographs have been supplied by MN, along with letters of support from the local residents. A quote for the refurbishment has been received from Raybell & Sons for £8,485.00 plus VAT. MN proposed that a grant application be submitted to DDC for funding, seconded by IW and with 5 votes in favour and 1 against (JFG).

7.8 Staverton Relief in Need Charity Trustees – Following a letter received from Kath Dark stating that she wishes to continue as a Trustee, ToG resigns from the position and proposed that Kath Dark be nominated by the PC as Trustee on the Charity, seconded by MN and with 5 votes in favour and 1 abstention (JMG) and 1 against (JFG). A letter will be written to the Secretary of the Charity.

7.9 DDC – Settlements and Countryside Local Plan Part 2 – GE advised that during the first consultation that no views from Staverton residents were taken into account and states that he feels that the village is still listed in the wrong category and there has been no support from the PC on this matter.

7.10 Parking on grass verge outside The Countryman – There has been parking issues between the landlord and the residents and this a private matter between them. Once the DDC grant application has been determined for the A425, there are certain trees which could be considered for planting along this stretch of road.

## **8 STAVERTON NEIGHBOURHOOD DEVELOPMENT PLAN**

8.1 SNDP Open Forum – Questions were asked as to when the public will be made aware of the responses to the recent consultation? JMG confirmed that these will be attached to the consultation document as an appendix. The comments made to the Regulation 14 consultation can then be used to compare and view the feedback received. This will be published on the website once the document is approved by the PC.

8.2 SNDP Consultation Document and SNDP Regulation 15 Plan Proposal - The production of the SNDP document has been completed, along with the appendices. This has been proof read and circulated to all the PC. The Basic Conditions Statement is also included. JMG proposed that all the documents are adopted by the PC and sent to DDC, seconded by IW and with 5 votes in favour and 2 against (JFG & GE).

8.3 NPPF – DDC have advised parishes to get all neighbourhood plans submitted without delay due to the new criteria which has been released on the latest document. This is for entry level exception sites, which will support development for first time buyers in rural areas. Housing need requirements are determined by central government.

## **9 REPRESENTATIVES UPDATES**

9.1 Grass Mowing Representative update (JFG) – There has only been one cut in July due to the weather conditions, however the weeds are still growing. JFG proposed that the contract should continue with 2 cuts a month as agreed, seconded by MN and all voted in favour.

9.2 Highways Representative update (SF) – The shrubs at The Croft are overhanging into the lane. A list of other problem areas in the village will be made and an informal approach will be made, in the first instance, by SF.

9.3 Playing Field Representative update (TWG) – Actions identified on the Wicksteed report will be undertaken on Sunday 26th August at 10am by a working party.

9.4 Street Lighting Representative update (JFG) – There has been a report of one street light in Oakham Lane not working, as agreed previously, the PC will await a further fault before reporting to the contractors.

9.5 Police Liaison Representative update (GE) – There have been two incidents reported in the Parish in the past month, one of anti-social behaviour in Glebe Lane and one “other” in Home Close.

9.6 Rights of Way Representative (GE) – The trees have been cut back at the rear of the bungalow, and the narrow paths are no longer an issue, as harvesting will take place soon.

## **10 PLANNING**

	TYPE	REFERENCE	LOCATION	DETAIL
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10.1	Planning	DA/2018/0571	Warwick House, The Woodlands, Staverton	Construction of double garage
	MN proposed no objections, seconded by TWG and with 5 votes in favour and 2 abstentions			
10.2	Planning	DA/2018/0584	The Cottage, Daventry Road, Staverton	Remove trees within a Conservation Area
	MN proposed no objections, seconded by SF and all voted in favour.			
10.3	Approval	DA/2018/0527	Warwick House, The Woodlands, Staverton	Works to trees within a Conservation Area

## 11 FINANCE

11.1 Finance Representative update (TWG) - JFG asked when the vote on the Clerk's new salary scale was to take place. Deferred to the end of the meeting.

Chq No 749 and HMRC – Proposed to pay by SF, seconded by IW and all voted in favour.

Chq No 750 – Proposed to pay by GE, seconded by JMG and all voted in favour (ToG abstained)

11.2	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 749	S Porter	Salary & Expenses – July 2018	£206.20		LGA 1972 s112
	Payment	Chq 750	A Glover	Annual Website  Hosting £120.00  Domain £24.00	£144.00	£24.00	LGA 1972 s111
	Online	PAYE	HMRC	PAYE 2018/19  Q1	£236.66		LGA 1972 s112

11.3 Income received:

Barn Rent                                   £    91.67

Barn Rent Arrears                       £     5.00

