

Minutes of the Meeting of Staverton Parish Council

Tuesday 6th September 2016

Staverton Village Hall

Present: Parish Councillors: G Edwards (GE), S Frost (SF), T Glover (ToG),

J Golding (JFG), M Nightingale (MN), I Weaver (IW), Clerk – S Porter

Members of the public – Nil

1 CHAIRMAN’S ANNOUNCEMENTS

1.1 Apologies received – J Gilford (JMG), T Gilford (TWG), County Councillor Robin Brown

1.2 Subsequent announcements – Nil

2 GOVERNANCE

2.1 Declaration and nature of interest

Personal & Prejudicial – JFG Item 6.6, IW – Chq Payment

Personal – JFG, GE, IW - Item 7.6

2.2 Consideration of dispensation requests received – Nil

3 OPEN FORUM

3.1 Reports from members of the public – Nil

3.2 Reports from District & County Councillors – Nil

4. APPROVE MINUTES of the Parish Council Meeting held on the **Tuesday 2nd August 2016** – The following changes were requested:

Item 7.3 – “SF has offered to arrange for the tree to be pruned outside the Village Hall”

Item 5.2 – “An alternative to the repeater signs has been accepted by the PC, and this will be confirmed to I Boyes (NCC)

Item 2.1 - JFG – Personal Interest

Item 7.1 - JMG has been in contact with the NCC portfolio holder, who is happy to support a meeting between the PC and NCC Rights of Way.

Item 7.4 - Remove 2nd paragraph

Item 9.1 – 7 votes in favour, JFG abstained.

GE proposed that the changes be accepted, seconded by SF and all voted in favour.

5 MATTERS ARISING

5.1 Staverton Fire Pump – JFG is in discussion with Sarah from the Royal Ordnance Depot at Weedon with a view to storing the Fire Pump. This will be discussed further in October.

5.2 Grass Verges Mowing – The verges have been cut recently and a confirmation slip posted through MN's door.

5.3 Barn Lease – The new lease, dated 17th August 2016, has been signed and returned by the tenant. JFG advised that this is sorted earlier next year.

6 BUSINESS

6.1 Policy 009 – Planning – This item has been deferred to the October meeting.

6.2 Code of Conduct/Declarations of Interest – Concerns were raised as to whether a councillor should leave the room when a personal and prejudicial interest has been declared. MN proposed that further information is provided by the Monitoring Officer and ask if there are any training courses available, seconded by JFG and all voted in favour.

6.3 Recognition of the Staverton Neighbourhood Development Plan Committee and Adoption of the Terms of Reference – It was proposed by IW that the Neighbourhood Plan working party is now formally become a Committee of the Parish Council, seconded by SF and with 4 votes in favour (ToG and GE abstained), this was approved. IW proposed that the Terms of Reference were adopted, seconded by SF and all voted in favour.

6.4 NCC Empowering Fund – County Councillor Robin Brown has invited the Parish Council to put forward projects for consideration when using the £5,000 empowering fund he has allocated. The line marking of car parking spaces in Glebe Lane and a community defibrillator were two items to be considered. ToG proposed the Clerk writes to inform Robin of these ideas, seconded by SF, and all voted in favour.

6.5 Playing Field Committee – Terms of Reference – GE proposed that the terms of reference are adopted by the Parish Council, these were seconded by ToG, and all voted in favour.

(JFG leaves the room after stating that this a matter outside the Parish Council's powers and is not something for them to deal with)

6.6 Overgrown Hedgerows on Pavements – The Parish Council agreed that this is not a matter for them to discuss. Residents will be given the option to trim the overhanging hedgerows themselves, if no action is taken, then NCC will be informed.

6.7 Skylarks Beer & Cider Festival – The Parish Council noted this event will be taking place.

6.8 DDC Local Plan Part 2A/B - 2016 Land Availability Assessment Methodology & Settlement Hierarchy Methodology – The Parish Council noted this consultation but have a

Neighbourhood Plan consultation being undertaken in the village, therefore have no comments to make.

6.9 Emergency work for trees at the bottom of Well Lane – The work to the sycamore tree at the bottom of Well Lane was noted. M Venton gave approval for these works to take place.

6.10 Damaged brickwork at the entrance to the gulley under the A425 – This damage has been reported to NCC by a village resident, the Parish Council were copied in on the letter.

6.11 Paint Means Poo Campaign – MN is spraying the poop and has put posters up around the village. MN is completing the data sheet, as requested by DDC, and will provide a further update next month.

7 REPRESENTATIVES UPDATES

7.1 Footpath Representative update (JFG) – JFG is still awaiting an update from NCC Rights of Way Department. FD14 & FD15 have had the crops cleared, which has assisted the through passage.

7.2 Grass Mowing Representative update (MN) – The grass cutting contract for next year will be discussed in the Autumn.

7.3 Highways Representative update (SF) – Double decker buses have to go on the other side of the road due to low hanging branches. The hedge side trees are the responsibility of the landowners. The bus company will be told they need to complain to NCC. The willow trees by the school are due to be pollarded. JFG requested a copy of the tree survey report as to whom has responsibility of which trees. Incidents of dangerous driving from the Catrall's bus driver have been reported through the village by a resident, the Parish Council support these concerns.

7.4 Playing Field Representative update (ToG) – The waste bins have been emptied, thanks to the intervention from JMG. These will continue to be monitored and discussed at the October meeting. The Playing Field Committee will be meeting this week to discuss the rejuvenation project.

There is no dog waste bin or hardstanding on the football pitches, as was proposed earlier in the year by Drayton Grange Juniors FC.

7.5 Street Lighting Representative update (JFG) – JFG has received quotes for the street lighting upgrade from Aylesbury Mains and E-On. These range from £4,500 to £6,500. Street Light No 10 in Glebe Lane has been reported as faulty. The E-On maintenance bill had been withheld due to lack of service, however E-On have stated that this work was undertaken in January 2016. JFG proposed that the cheque no 613 be released, seconded by MN and all voted in favour. Alternative maintenance contractors will be discussed at the October meeting.

7.6 Neighbourhood Plan Representative update (ToG) – 4 meetings have taken place in the last month and the Committee is moving forward. Voting for the preferred sites is due to take place shortly. Andrew Granger have requested to attend the consultation. SF proposed

that the Committee find out if they have to be admitted legally, MN seconded and all voted in favour.

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	DA/2016/0742	Godfrees House, Manor Road, Staverton	Work to
No Objections were given to this application				
8.2	Application	DA/2016/0741	Dairy Cottage, 3 Glebe Lane, Staverton	Work to
No Objections were given to this application				
8.3	Application	DA/2016/0753	The Old House, The Orchard, Staverton	Listed B including doorway
JFG proposed that there are no objections providing this remains as an annexe to the house, there was no seconded by SF with 4 votes in favour, 1 objection and 1 abstention (GE)				
8.4	Application	DA/2016/0795	3 Windmill Lane, Staverton	Demolition extension
ToG proposed no objections, seconded by MN, and all voted in favour.				
8.5	Refusal	DA/2016/0568	The Croft, Croft Lane, Staverton	Listed B with fre

The Parish Council noted the following planning refusal.

9 FINANCE (JMG)

9.1 Finance Representative update

Chq's 616, 617 – SF proposed that these cheques are paid, seconded by GE, and all voted in favour.

Chq No 619 – The grass cutting (dated 1st August) is in dispute. It was proposed by MN that £280 be paid, seconded by JFG, and with 4 votes in favour and 2 abstentions (SF & ToG) (IW leaves the room)

Chq No 618 – It was proposed by SF, seconded by GE and all voted in favour to pay.

9.2	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 616	S Porter	Salary & Expenses – August 2016	£200.75		LGA 1972 s112
	Payment	Chq 617	Village Hall Trust	N/Plan Meeting X 2	£40.00		LGA 1972 s144

	Payment	Chq 618	I Weaver	Best Baking Entry - Silver Salva	£32.00		LGA 1972 s144
	Payment	Chq 619	Nice & Stripy	Grass Cutting x 3 Wks beginning: 4 th July, 18 th July and 1 st August	£420.00		HA 1980 s96

9.3 Income received

Barn Rent Arrears £ 5.00
Total £ 5.00

9.4 Bank account balances as at **19.08.16**
HSBC Business £15,593.24

HSBC Deposit (Barn) £ 701.27

Total £16,294.51

Uncashed cheques £ 280.72

Total available £16,013.79

Less September Cheques £ 692.75

Bank Balance £15,321.04

10 CLERK'S CORRESPONDENCE – Nil

11 WEBSITE (ToG)

11.1 Website Representative update – The website is all up to date.

11 DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 4th October 2016

Meeting Closed: 9:30pm