

Minutes of Staverton Parish Council Meeting

Tuesday 1st December 2015

Staverton Village Hall

Present: Parish Councillors: G Edwards (GE), S Frost (SF), T Gilford (TWG), T Glover (ToG), J Golding (JFG) Chairman, M Nightingale (MN), I Weaver (IW)

Clerk – S Porter

Members of the public - 8

1 CHAIRMAN’S ANNOUNCEMENTS

1.1 Apologies received – J Gilford (JMG) – work commitments

1.2 Subsequent Announcements – Nil

2 GOVERNANCE

2.1 Declaration and nature of interest – ToG – Cheque No 560 - Payment for reimbursement of expenses

2.2 Consideration of dispensation requests received – Nil

3 OPEN FORUM

3.1 Reports from members of the public – Nil

3.2 Reports from District & County Councillors – Nil

4 APPROVE MINUTES of the Parish Council Meeting held on the **Tuesday 3rd November 2015** – JFG suggested the following amendments to the minutes “Item 5.2 Code of Conduct - This is not an accurate reflection of what was agreed, JFG will produce his correct wording for the next meeting.

Item 6.2 Village Name Signs - The insertion of the following, "JFG said he was of the opinion that next year’s Empowerment Grant was already committed to the Improvements in the Street Lighting."

Item 6.4 Safer Routes to School Programme - The Parish Council and the School were requested to hold a meeting to determine a solution to the parking problems” SF proposed, IW seconded and all voted in favour to approve the

amended minutes, with the exclusion of Item 5.2

5 MATTERS ARISING

5.1 Barn Rent – Following discussions between the tenant and JMG, it has been confirmed that the tenant wishes to pay annually in advance for the rental of The Barn. The insurance needs to be invoiced once amount is confirmed and the deposit should remain as already paid. IW proposed that this is accepted, ToG seconded, and all voted in favour.

5.2 Safer Routes to School – There has been no response from the School to the letter sent from the Parish Council in October. This item will be deferred to the January meeting.

5.3 Transparency Fund Application – ToG will continue to provide updates on the application, as it progresses. Training can be applied for with no problem, however funding for the website and e-mails is more advanced.

6 BUSINESS

6.1 Village Name Signs – This project will be discussed in more detail once the budget projection forecast has been circulated from JMG.

6.2 Grass Mowing Contract –The Clerk has received confirmation that the cost for an advert to be placed in the local newspaper (Daventry Express) would cost £149 plus VAT for two weeks publication. It was suggested that it be asked if this offer could be extended to the Rugby editions. TWG proposed a budget of up to £200 plus vat be approved, IW seconded and all voted in favour.

7 REPRESENTATIVES UPDATES

7.1 Footpath Representative update (JFG) – The stiles have been installed along the Definitive Map Modification Order. The dip in the path by the kissing gates (Wellbrook Lodge) has been filled in.

7.2 Grass Mowing Representative update (TWG) – N Freeman has sent a letter of thanks to the Parish Council for the past year. The playing field still needs to be cut. The grass mowing contract is out for tender.

7.3 Highways Representative update (SF) – The cutting back of the trees and hedgerows along the Daventry Road will be undertaken shortly. The 7 bollards opposite the White House have been removed, however the 4 remain beside the house, for safety purposes. The salt bins are all full. The road sweeper has been visiting the village recently.

7.4 Playing Field Representative update (ToG) – The hedge has been cut and a letter of thanks will be sent to S Russell. The paint for the swings has been purchased, however due to the weather has not been applied as yet. ToG proposed that Tesco grant funding be applied for, IW seconded and all voted in favour. The new shackles are on trial on the swings and will await feedback from these before replacing the rest in the Spring.

7.5 Street Lighting Representative update (JFG) – The three new street lights have been installed and are awaiting connection from E-On, which is scheduled to take place the week commencing 14th December 2015.

7.6 Neighbourhood Plan Representative update (ToG) – 2 meetings have been held in November. The group are currently awaiting a revised village confines map, which can be accepted by Daventry District Council. The parish boundary map has been approved. 2 meetings a month are currently planned, with the questionnaires to be completed soon; these will be despatched in the new year.

7.7 Pocket Park – Many thanks were given to the working party (JFG, IW, and TWG)

for the recent maintenance work undertaken. IW and JFG will undertake the seat maintenance in the coming months.

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	DA/2015/0917	Land at The Croft, Croft Lane, Staverton	Demolition of garage and outbuilding and construction of dwelling and garage
	<p>IW proposed, SF seconded and all voted in favour of submitting the following objections: 1) This is a listed building site and the proposed development is considered inappropriate.</p> <p>2) There are highway issues to the proposed development, with no access from one direction.</p> <p>3) With the removal of many trees, the Parish Council would like to be assured from the Arboricultural Officer that this is acceptable</p>			
8.2	Application	DA/2015/1066	The Hatch, Daventry Road, Staverton	Work to and removal of trees within a conservation area
	<p>It was agreed that JFG and SF would inspect the area and provide the comments for DDC following this, TWG proposed that this be acceptable, GE seconded and all voted in favour.</p> <p>JFG advised on 2nd December - No Objections</p>			
8.3	Refusal	DA/2015/0430	Land at The Beeches, The Green, Staverton	Listed Building Consent for alterations and additions to frontage wall to create wider vehicular access; alteration and extension of outbuilding to create garage; installation of oil tank against south gable wall of The Beeches
8.4	Approval	DA/2015/0836	The Porch, Manor Road, Staverton	Single storey rear extension

8.5 Meeting with DDC Planning Officer – Monday 7th December 2015 – This is a closed meeting with the Parish Council.

9 CLERKS CORRESPONDENCE

9.1 Vine Tree Farm Storage Units – The food storage unit causing the noise problems has moved away. There is a business importing Turkish marble, they are currently building an office. However, they are rarely selling to the public and are an internet business. SF proposed to accept that the noise problem has now gone away, this was seconded by ToG and all voted in favour.

9.2 Northants Police - Invite to Daventry IAG (Independent Advisory Group) – Monday 22nd February 2016 – No interest.

10 FINANCE (JMG)

10.1 Finance Representative update – To be produced next month.

10.2 Precept Planning 2016-2017 – To be produced following the budget projection forecast being reviewed.

10.3	Type	Reference	Payee	Detail	GrossAmount	VAT element	Authority
	Payment	Chq 559	S Porter	Salary & expenses	£205.71		LGA 1972 s112
	Payment	Chq 560	T Glover	Reimburse expenses: Village Hall Hire (N Plan) £20.00 Paint for Swings £19.99 Shackles for Swings £8.00	£47.99		
	Payment	Chq 561	HMRC	PAYE – Q2	£27.07		
	Payment	Chq 562	Country Gardens & Groundcare	Village Grass Cutting 2015	£735.00		

TWG proposed that cheque numbers 559, 561 and 562 are paid, ToG seconded and

all voted in favour.

IW proposed that cheque number 560 be paid, GE seconded and all voted in favour.

ToG abstained.

10.4 Income received

£ 5.00 – Barn Debt Arrears

10.5 Bank account balances as at 19.11.2015

HSBC Business £13,490.43

HSBC Deposit (Barn) £ 700.91

Total **£14,191.34**

Uncashed cheques £ 72.98

Total available **£14,118.36**

Less November Cheques £ 1,015.77

Bank Balance £13,102.59

11 WEBSITE (ToG)

11.1 Website Representative update – Nothing new to report

12 DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 5th January 2016

Meeting Closed: 8:35pm