

Minutes of the Meeting of Staverton Parish Council

Tuesday 1st November 2016

Staverton Village Hall

Present: Parish Councillors: G Edwards (GE), S Frost (SF), J Gilford (JMG – arrived 8:30pm), T Gilford (TWG) T Glover (ToG), J Golding (JFG), M Nightingale (MN), I Weaver (IW),

Clerk – S Porter, Members of the public – One

1 CHAIRMAN'S ANNOUNCEMENTS

- 1.1 Apologies received – County Councillor Robin Brown
- 1.2 Subsequent announcements – Nil

2 GOVERNANCE

- 2.1 Declaration and nature of interest – JFG – Chq No 633 (personal & prejudicial),
JFG, IW, ToG & JMG - Chq No's 630, 631 & 632 (personal),
ToG – Chq No 630 (personal & prejudicial)
- 2.2 Consideration of dispensation requests received – Nil

3 OPEN FORUM

- 3.1 Reports from the public – The applicant for planning application DA/2016/0654 spoke to explain the works involved.
- 3.2 Reports from District & County Councillors – Nil

4 APPROVE MINUTES of the Parish Council Meeting held on the **Tuesday 4th October 2016** – The following changes were suggested by JFG:

- 2.1 Replace ToG with JMG. Add ToG – Chq No 624 (personal & prejudicial)
- 6.2 EMAS will provide the defibrillator training for free and the PC will claim the VAT back from the purchase of the unit, this will then be used to pay for the hire of the Village Hall for the training.

IW proposed that these changes be amended, seconded by MN, and all voted in favour.

5 MATTERS ARISING

- 5.1 Staverton Fire Pump** – Neil Wallington, Chairman of the Fire Service International Museum Trust would like to attend a PC meeting to discuss a possible new location for the Fire Pump. The Clerk will contact and invite to the December meeting.
- 5.2 Paint Means Poo Campaign Update (MN)** – MN advised that the campaign has now ended and DDC will be advising the villages of the feedback in due course.
- 5.3 Code of Conduct Training** – JMG advised that DDC have reiterated that they are not responsible for providing this training.
- 5.4 Litter bin emptying around the village** – JMG advised that should any bins require emptying that she should be contacted so these can be chased up.
- 5.5 Parking around the School Update** – The Parish Council are awaiting a response from the School.
- 5.6 Community Defibrillators** – The equipment has been ordered and delivered. The installation at the flats will be undertaken shortly. The cost for the replacement electrodes is currently £94.80 after each use, or every 2 years if not used. The ongoing costs will be discussed at the December meeting.

6 BUSINESS

- 6.1 Adopt Amended Policy 009 – Planning** – It was proposed by JFG that the amended policy be adopted, this was seconded by TWG, and all voted in favour.
- 6.2 Tree outside 2 Home Close, Staverton** – The Clerk will contact S Gilder (NCC) to see who is responsible for the maintenance of this tree, and also request a copy of tree survey report of the village. BT lines are running through this tree, which are causing problems to the service provided to the property. This will be discussed further at the December meeting and the Clerk will update the resident.
- 6.3 Bus Service through the village** – The bus service to from Daventry to Leamington is reducing to 2 buses per day (early morning/early evening) from December. JFG proposed that the PC write to Stagecoach Oxfordshire and request that the Banbury service be re-instated due to this loss of service, seconded by ToG and all voted in favour.

6.4 General Playing Field Maintenance Work – The laying out and edging of the areas for the new equipment has commenced. The order has been placed for the new climbing frame and swings, and these are expected to arrive mid December. Simon Russell will dig out the area for the new climbing frame. The costs incurred so far are £10,305.35 from the £12,000 Tesco grant funding. The Parish Council can reclaim the VAT. An additional £1,500 will be required for maintenance works.

7 REPRESENTATIVES UPDATES

7.1 Footpath Representative update (JFG) – Nothing to report this month.

7.2 Grass Mowing Representative update (MN) – 7 cuts have been paid for this year with 5 cuts outstanding to be paid. The grass cutting has now finished for the year.

7.3 Highways Representative update (SF) – The ANPR camera sign is now in position on the A425. Salt bins are all full, additional bags can be purchased from NCC at £4.00 per bag. There is an ivy clad “Give Way” sign by the pub which has been neglected and needs some attention from NCC.

7.4 Playing Field Representative update (TWG/ToG) – Already discussed at item 6.4

7.5 Street Lighting Representative update (JFG) – The street lighting order has been placed with E-On, as they offered a cheaper quote than originally provided by Aylesbury Mains.

7.6 Neighbourhood Plan Representative update (JMG/ToG) – There have been a further two meetings held in October, along with the voting meetings. A nominated site has been named. The Committee have received a visit from a Senior Planning Officer from DDC, to provide advice. The Vision, Objective and Goals have all been produced, with the writing of Policies and Toolkit in progress. The Village Confines Map will be submitted to DDC. The next stages will be to approach landowners/potential developers and also determine the number of homes considered acceptable, as all this will assist with the approval of the deliverable Neighbourhood Plan.

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Planning	DA/2016/0913	Land at the former Hospital Site, Badby Lane, Staverton	Variation of Condition 2 of planning permission DA/2015/0680 to include material changes to the approved site layout and house type details plus provision of details of scheme phasing
IW proposed that there are no objections to this application, seconded by TWG, and with 7 votes in favour and 1 against.				
8.2	Planning	DA/2016/0654 (AMENDED)	The Stables, Manor Road, Staverton	Part demolition of brick wall to create new vehicle access
	GE proposed that the PC support the application with no objections, seconded by IW and with 6 votes in favour and 1 against, these comments will be submitted to DDC Planning Dept.			
8.3	Granted	DA/2016/0795	3 Windmill Lane, Staverton	Demolition of existing store/utility. Construction of single storey extension

9 FINANCE (JMG)

9.1 Finance Representative update – To prepare for next year’s budget, JMG requires the Playing Field, SNDP and CIL final figures. ToG proposed that a policy be written to ring fence any CIL funding, seconded by GE, and all voted in favour.

9.2 Precept Planning 2017/18 – Defer to December meeting.

It was proposed by IW that Chq No’s 627 & 628 be paid, seconded by SF, and all voted in favour.

It was proposed by GE that Chq No 629 be paid for two cuts, the 5th August cut was to be withheld, seconded by IW, and all voted in favour. It was agreed by the Parish Council that there was no evidence that this cut took place in August.

It was proposed by SF that Chq No 630 be paid, seconded by MN and voted in favour (Members of the SNDP Committee did not vote).

It was proposed by TWG that Chq No 631 be paid, seconded by MN and voted in favour (Members of the SNDP Committee did not vote).

It was proposed by TWG that Chq No 632 be paid, seconded by MN and voted in favour (Members of the SNDP Committee did not vote).

It was proposed by GE that Chq No 633 be paid, seconded by MN and voted in favour

9.3	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 627	S Porter	Salary & Expenses – Oct 2016	£182.35		LGA 1972 s112
	Payment	Chq 628	E-On	Street Lighting July-Sept 2016	£548.05	£91.34	PCA 1957 s3
	Payment	Chq 629	Nice n Stripy	Grass Cutting x 2	£280.00		HA 1980 s96
	Payment	Chq 630	Mr A Glover	SNDP Expenses £73.21 P/Field Expenses £ 40.30	£113.51		LGA 1972 s144 Open Spaces Act 1906 s9&10
	Payment	Chq 631	Jay Holliday	SNDP Expenses	£29.09		LGA 1972 s144
	Payment	Chq 632	Karen Edwards	SNDP Expenses	£17.99		LGA 1972 s144
	Payment	Chq 633	J Golding	P/Field Expenses	£737.06		Open Spaces Act 1906 s9&10

9.4 Income received

DDC ½ Year Precept £ 5,075.00

Barn Rent Arrears £ 5.00

Allotment Rent £ 16.50

Barn Rent £ 91.67

