

# **Minutes of the Meeting of Staverton Parish Council – Playing Field Committee**

**Thursday 8<sup>th</sup> September**

**Present:** T Gilford (TWG), T Glover (ToG), J Golding (JFG), I Weaver (IW)

P Dowden (PD) Clerk – S Porter

Members of the public – Nil

## **1. 1. OPENING PROCEDURES**

## **2. CHAIRMAN’S ANNOUNCEMENTS**

2.1 Apologies received – G Edwards (GE)

2.2 Welcome to the new committee member – IW proposed that P Dowden is accepted as a Committee Member, seconded by JFG and all voted in favour.

## **3 GOVERNANCE**

3.1 Declarations of Interest – Nil

3.2 Consideration of dispensation requests received – Nil

## **4 OPEN FORUM**

4.1 Reports from members of the public – Nil

**5 APPROVE MINUTES** from Committee Meeting held on **Thursday 11<sup>th</sup> August 2016** - K Rumsey was removed from the invited committee members listing. JFG then proposed that the minutes were accepted as a true and correct record, all voted in favour.

## **6 BUSINESS**

6.1 Quotes received – All orders need to be placed in October as the conditions of the grant state it needs to be completed by 16<sup>th</sup> December 2016. There is £12,000 grant funding awarded, however the VAT situation needs clarification.

6.2 Result of Site Meeting and Actions – Phase 1 will consist of the edging around the see-saw, climbing frame, swings and roundabout, the wet-pour safety surface will be placed around the new swings and the existing roundabout. The climbing frame area will be reduced. The swings will be purchased once the most suitable quote has been received. The dismantling of the climbing frame will commence on Sunday 10<sup>th</sup> September at 10am by volunteers. Phase 1 was proposed by JFG, seconded by IW and all voted in favour.

Phase 2, should additional funding be granted, will be to replace the climbing frame.

**7      DATE OF NEXT PLAYING FIELD COMMITTEE MEETING – Wednesday 5<sup>th</sup>  
October - 7:30pm**

**Meeting Closed: 8:26pm**